

Regular Meeting of the Howell City Council
Monday, December 17, 2018
Howell City Council Chambers – Lower Level
611 E. Grand River
Howell, Michigan 48843
517-546-3502

1. CALL TO ORDER

The regular meeting of the Howell City Council was called to order by Mayor Nick Proctor at 7:00 p.m.

Council Members Present: Jeannette Ambrose, Robert Ellis, Randy Greene, Jan Lobur, Steven Manor, and Mayor Nick Proctor.

Council Member Absent: Michael Mulvahill.

Also Present: City Manager Shea Charles, City Attorney Dennis Perkins, and City Clerk Jane Cartwright.

Others in Attendance: Police Chief George Basar, DPS Director Erv Suida, Community Development Director Tim Schmitt, Finance Director Catherine Stanislawski, DPW Operations Manager Mike Luce, Assessor Ashley Winstead, IT Director Mike Pitera, Caron Davis, J. Pearce, Alex Smith, Jim & Shari Glenn, Tom Richardson.

2. PLEDGE OF ALLEGIANCE

3. APPROVED MINUTES

MOTION by Ellis, SUPPORT by Lobur, “To approve the minutes of the regular meeting of the City Council held December 3, 2018.” MOTION CARRIED (6-0).

MOTION by Ellis, SUPPORT by Ambrose, “To approve the minutes of the executive session of the City Council held December 3, 2018.” MOTION CARRIED (6-0).

4. CITIZENS’ COMMENTS

- None.

5. REPORTS – COUNCIL MEMBERS SERVING ON COMMISSIONS

- Member Manor reported on the SEMCOG Executive Committee Meeting. Adopted their legislative platform, received an update from the Parks & Recreation Task Force, authorized additional dollars for infrastructure implementation, approved budget amendments, and adopted a multi-page series of amendments to the regional transportation plan.

- Mayor Proctor reported on the meeting of the Main Street Advisory Council. Presented a new program entitled “Match on Main” geared toward start-up businesses looking to expand and invest. The proposed program that would be available to all Main Street communities and provides up to \$25,000 with a 10% match to be used for working capital. Mayor Proctor also reported Boyne City is one of the top 10 finalists for the 2019 Great American Main Street Award.

6. **COUNCIL CORRESPONDENCE**

- Scott Rooster – Appeal of FOIA Denial. MOTION by Ellis, SUPPORT by Lobur, “To uphold the FOIA denial dated December 6, 2018 issued to Scott Rooster for Police Incident report #18-9061 as the records are exempt from disclosure pursuant to Section 13 of the Act being MCL 15.243 (1)(b)(i), investigating records compiled for law enforcement purposes.” MOTION CARRIED (6-0).

7. **ADOPTED – RESOLUTION NO. 18-20, OPT OUT OF PA 152 FOR 2019 PLAN YEAR**

MOTION by Ellis, SUPPORT by Ambrose, “To adopt Resolution No. 18-20, opting the City of Howell out of Public Act 152 for the 2019 plan year.” City Manager Charles explained the limitations of the act under the hard cap and 80/20 provisions. Staff is recommending continuation of the opt out provision noting the City’s projected expense for medical insurance is fairly close to the 2019 hard cap limit however if there is full utilization of HSA funding for deductibles, the City would be over the limit. In 2018 there was also a fundamental change in offering the HMO coverage which has been selected by nearly 50% of employees enrolled in coverage. Under PA 152, the decision to opt out is an annual process. MOTION CARRIED (6-0).

8. **APPROVED – CITY HALL CORE NETWORK SWITCH**

MOTION by Ellis, SUPPORT by Lobur, “To approve the purchase of the HPE 5412R Core Switch Solution from Gracon Services, Inc. for a total cost of \$30,115.00, with the City of Howell portion not to exceed \$18,940.25, pending approval from the City of Brighton.” IT Director Pitera stated the Core Network Switch allows for the exchange of electronic information providing a connection between all facilities. The current system is 11 years old and beyond its life expectancy. The replacement was budgeted and a price increase is expected in the new year. MOTION CARRIED (6-0).

9. **APPROVED - PAYMENT OF BILLS**

MOTION by Ellis, SUPPORT by Manor, “To approve the payment of bills ending December 17, 2018 in the amount of \$532,750.59 and payroll to cover the period ending December 22, 2018.” Member Lobur questioned Advance Disposal. Member Ambrose questioned MMRMA, Suez Treatment Solutions and Titus Welding. Mayor Proctor questioned CPI Apartment Fund, Alchin’s Disposal, Howell Hardware, and payments to Board of Review members. MOTION CARRIED (6-0).

10. BOARD/COMMISSION APPOINTMENTS:

A. LOCC – John Davis, term ending October 1, 2023. MOTION by Ellis, SUPPORT by Ambrose, “To approve the Mayor’s reappointment of John Davis to the LOCC Board, term ending October 1, 2023.” MOTION CARRIED (6-0).

B. Correction to Building Authority Appointment – Michael Yost, term ending December 31, 2021. MOTION by Manor, SUPPORT by Ellis, “To amend the term ending date of the December 3, 2018 reappointment of Michael Yost to the Building Authority with a term ending date of December 31, 2021.” MOTION CARRIED (6-0).

11. CITY MANAGER’S REPORT

- Clinton Street Grant Update. The Huron Valley Federal Aid Committee has approved allocating funding for the reconstruction of Clinton Street in 2021. Under the reduced scope of work, the general fund match for the grant is estimated at \$ 1.1 million over three fiscal years; 2019/2020, 2020/2021, with the biggest portion in 2021/2022. The next window of opportunity for this type of grant funding would be another 5 to 6 years. Member Manor congratulated staff for securing the funding and stated he would hate to pass up the opportunity considering the condition of Clinton Street. Mayor Proctor also noted the project falls within the parameters established by Council to only invest in street projects that are grant funded by at least 80%. Staff will begin to work on a funding plan for the project.
- Member Lobur requested the status of the State Street Grant. Community Development Director Schmitt indicated design engineering was at 80% and the City just received approval to hire the grant administrator paid by the State; the application paperwork has also been started. The project is expected to bid in February, receive final approval in April, and begin construction in the Spring of 2019.
- Reminder of the presentation by the Livingston County Transportation Coalition Wednesday, December 19, 2018 as part of the Planning Commission meeting. City Council has been invited to attend.
- Suggested holding the budget work session on January 21, 2019 at 6:00 pm. MOTION by Manor, SUPPORT by Lobur, “To schedule a budget work session for January 21, 2019 at 6:00 pm.” (City Manager Charles noted later in the meeting that the scheduled date falls on the Martin Luther King holiday. Council members will be surveyed again and the work session will be rescheduled.)

12. OLD BUSINESS

- Mayor Proctor presented a look back on the year 2018 noting the successes and setbacks experienced by the City. Progress has been made on blight issues, the City was honored with the Great American Main Street Award, and is very close to being granted the status of Redevelopment Ready Community. Notable defeats include attempts to solve budget shortfalls with the failure to confirm

the Public Safety Special Assessment and the defeat of the Headlee Override ballot proposal by voters in November. Council will need to adopt a balanced budget without a structural deficit, and that challenge will begin at the upcoming budget work session. Mayor Proctor thanked Council for all their hard work in 2018 and wished Council, staff and everyone in attendance a Merry Christmas & good 2019.

- Member Manor circulated SEMCOG's goals for securing fiscal capacity in Southeast Michigan communities suggesting the information would provide a good basis for conversations with legislators.

13. NEW BUSINESS

- MOTION by Ambrose, SUPPORT by Manor, "To excuse Council member Michael Mulvahill from the December 17, 2018 meeting, reason stated." MOTION CARRIED (6-0).

14. EXECUTIVE SESSION – LABOR NEGOTIATIONS & PENDING LITIGATION

- 7:45 p.m. MOTION by Ellis, SUPPORT by Lobur, "To adjourn to Executive Session to discuss Labor Negotiations & Pending Litigation in the case of Heart of Howell vs City of Howell & Rutherford vs. City of Howell." Ambrose – yes, Ellis – yes, Manor – yes, Lobur – yes, Greene – yes, Proctor – yes. MOTION CARRIED (6-0).
- 8:48 p.m. MOTION by Greene, SUPPORT by Ellis, "To reconvene the regular meeting." MOTION CARRIED (6-0).
- MOTION by Manor, SUPPORT by Ellis, "To extend the Labor Agreements for TPOAM-DPW, TPOAM Group A Supervisors, POAM & COAM contracts through March 31, 2019 with all existing terms and conditions remaining the same." MOTION CARRIED (6-0).

15. ADJOURN

MOTION by Ellis, SUPPORT by Ambrose, "To adjourn the regular meeting of the City Council at 8:49 p.m." MOTION CARRIED (6-0).

Nick Proctor, Mayor

Jane Cartwright, City Clerk