



CITY COUNCIL MEETING AGENDA
City Council Chambers, Lower Level – 7:00 P.M.
611 E. Grand River, Howell, MI 48843

Visit the City of Howell website at www.cityofhowell.org

Monday, September 10, 2018

**COUNCIL -
MANAGER
GOVERNMENT**

Council members and
other officials normally
in attendance:

1. Dennis L. Perkins
City Attorney
2. Jan Lobur
Council Member
3. Vacant
Council Member
4. Michael Mulvahill
Council Member
5. Shea Charles
City Manager
6. Nick Proctor
Mayor
7. Jane Cartwright
City Clerk
8. Jeannette Ambrose
Council Member
9. Bob Ellis
Council Member
8. Steven L. Manor
Mayor Pro Tem

SEATING:

Above list arranged
according to seating
order; left to right.

1. Regular Meeting Called to Order
2. Pledge of Allegiance (all stand)
3. Approve Minutes:
 - A. August 27, 2018 Regular Meeting
 - B. September 5, 2018 Special Meeting
4. Citizens' Comments (items not on agenda)
5. Reports by Council Members Serving on Commissions
6. Council Correspondence:
 - A. Andrew Yost, Resignation from City Council
 - B. Jeannette Ambrose, Resignation from Planning Commission and Board of Zoning Appeals
 - C. Ribbon Request, Howell High School Homecoming
7. Discussion/Introduction – Ordinance No. 918, Property Maintenance Code Update
8. Discussion/Introduction – Ordinance No. 919, Amendment to Section 656, Alternative Nicotine Products
9. Approve payment of bills ending September 10, 2018 in the amount of \$270,064.44 and payroll to cover the period ending September 15, 2018
10. Board/Commission Appointment – Planning Commission, Chelsea Dantuma, term ending 04/30/2021
11. City Manager's Report:
12. Old Business
13. New Business
14. Adjournment

*Visitors are cordially invited to attend all meetings of the Council.
If you wish to address the Council, you will be recognized by the Mayor.
Please refer to the printed guidelines on the back of the agenda.*

Public Comment Guidelines

Members of the public are permitted to address a meeting of Council upon recognition by the Mayor. Each person shall begin by stating their name and address and shall be permitted to speak once on each agenda item for three (3) minutes. Agenda item 4 allows for Citizens' Comments on any non-agenda item. Where the Agenda provides Public Hearing comment, each person addressing the Council shall be limited to five (5) minutes regarding the specific agenda Public Hearing item. The Mayor may allow additional time at his/her discretion.

All remarks shall be addressed to the Council as a body, and not to any member. No person, other than members of the Council and the person having the floor, shall be permitted to enter into any discussion, either directly or through the members of the Council. No questions shall be asked the Council Members, except through the Mayor. Any person making personal, impertinent or slanderous remarks, or who shall become boisterous, while addressing the Council, may be requested to leave the lectern.

Interested parties, or their authorized representatives, may address the Council by written communication in regard to any matter concerning the City's business or over which the Council has control at anytime by direct mail or by addressing the City Clerk, and copies will be distributed to Council Members.

NOTES

Regular Meeting of the Howell City Council
Monday, August 27, 2018
Howell City Council Chambers – Lower Level
611 E. Grand River
Howell, Michigan 48843
517-546-3502

1. CALL TO ORDER

The regular meeting of the Howell City Council was called to order by Mayor Nick Proctor at 7:00 p.m.

Council Members Present: Robert Ellis, Jan Lobur, Steven Manor, Michael Mulvahill, Andrew Yost and Mayor Nick Proctor.

Council Members Absent: None.

Also Present: City Manager Shea Charles, City Attorney Dennis Perkins, and City Clerk Jane Cartwright.

Others in Attendance: Police Chief George Basar, DPS Director Erv Suida, Finance Director Catherine Stanislawski, Community Development Director Tim Schmitt, DPW Operations Manager Mike Luce, WWTP Operations Manager Mike Spitler, Parks & Cemetery Supervisor Jason McClanahan, Assessor Joey Lentine, Assessor II Ashley Backus, John and Caron Davis, Aaren Currie, Richard Olrich, Nicholas King, Michelle Rivera, Maria McEvoy, Susie Hill, Eric Myers.

2. PLEDGE OF ALLEGIANCE

3. APPROVED MINUTES

MOTION by Lobur, SUPPORT by Ellis, “To approve the minutes of the regular meeting of the City Council held August 13, 2018.” MOTION CARRIED (6-0).

MOTION by Ellis, SUPPORT by Lobur, “To approve the minutes of the executive session of the City Council held August 13, 2018.” MOTION CARRIED (6-0).

4. CITIZENS’ COMMENTS

- Eric Myers, 734 E. Grand River, (owner of 102, 106, 108 N. Elm St.), expressed concern with the rental registration inspection recently performed on his rental properties. Multiple city departments were represented and multiple violations were cited requiring the first phase of corrections within 3 weeks. He stated these were older buildings and he was being criminalized due to the age of the buildings. Mr. Myers requested a little more leniency with the timeline. City Manager Charles indicated the violations were life safety issues and since the Building Official categorized them as immediate danger to the tenants, there is a tight timeline for repairs. Council encouraged the property owner to work

with City staff and requested staff provide an update this week. Council also indicated they have been pushing staff to address some of these serious building violations noting they want the citizens to be safe. Mr. Myers stated he was trying to complete the work himself due to limited financial resources however he was making progress.

5. REPORTS – COUNCIL MEMBERS SERVING ON COMMISSIONS

- Member Lobur reported on the Planning Commission meeting held August 15, 2018. Received an update on current development projects throughout the City, and trees being removed from the McPherson Mansion property. Approved the site plan for exterior alterations for the McPherson Mansion Carriage House. Reviewed the request from City Council on using the International Property Maintenance Code (IPMC) standards for all structures and recommended the City Council move forward with the process. Recommended the adoption of the Livingston County 2018 Master Plan.
- Member Ellis reported on the Howell Area Recreation Authority meeting held August 21, 2018. The authority continues to operate the Howell Aquatic Center without a Management Agreement however they are making progress on negotiating a compromise for a new agreement with a lower level incentive component. The owner of the building currently leased for the HIVE Teen Center is actively marketing the property for sale; the remainder of the 3 year lease agreement would be honored if the building is sold. Preliminary results from the Melon Festival show increased participation and revenue raised. Registrations for fall soccer are at the highest participation level to date and swim lessons are at 66% of capacity. Mayor Proctor congratulated the Howell Recreation Authority for a successful Melon Festival.
- Mayor Proctor reported on the DDA meeting held August 22, 2018. Pure Michigan will be in town tomorrow morning at the Opera House; they are focusing their market strategy on the Howell/Brighton area. The final Food Truck Tuesday is scheduled for September 4th & the final Food Truck Rally is September 29th. Representatives from Michigan Main Street will be back in town September 18, 2018 at 3:00 pm to work with the Howell Main Street Board pursuant to the Great American Main Street award.
- Mayor Proctor reported on the Howell Area Fire Authority meeting held August 15, 2018. Approved the millage rate for 2018 (L4029); and received a report on the main station expansion which is expected to be completed for the October Open House.

6. COUNCIL CORRESPONDENCE

- A. Kevin Adamo, Resignation from the DDA Board. MOTION by Ellis, SUPPORT by Mulvahill, “To accept the resignation from Kevin Adamo from the DDA Board.” Council expressed their appreciation for his service noting he was a great contributor to the Downtown. MOTION CARRIED (6-0).
- B. Adam Merkel, Resignation from the DDA Board. MOTION by Ellis, SUPPORT by Lobur, “To accept the resignation from Adam Merkel from the

DDA Board.” Member Ellis & Mulvahill indicated they worked with Mr. Merkel on the DDA Board and noted he has been making great contributions to the City for many years and they wish him well in his future endeavors. MOTION CARRIED (6-0).

- C. Teal Ribbon Request, National Ovarian Cancer Awareness Month. MOTION by Yost, SUPPORT by Lobur, “To approve the request to tie teal ribbons on light posts for the month of September on Grand River between National & the Library and Michigan Avenue between Sibley & Clinton to highlight National Ovarian Cancer Awareness Month.” Volunteer Maria McEvoy stated Tie Michigan Teal is bringing awareness to Ovarian Cancer, the silent disease, noting her Mom died at the age of 39 from this disease. Member Yost also expressed his personal experience with the disease and strong support for the request. MOTION CARRIED (6-0).
7. **APPROVED – CIVIC EVENT APPLICATIONS:**
- A. Wake Up Livingston Walk for Recovery, September 23, 2018. MOTION by Ellis, SUPPORT by Lobur, “To approve the civic event application submitted by Wake Up Livingston for the Walk for Recovery scheduled for September 23, 2018 incorporating staff comments and contingent upon receipt of certificate of insurance.” MOTION CARRIED (6-0).
- B. NARA National Championship Dog Competition, October 13-14, 2018. MOTION by Ellis, SUPPORT by Lobur, “To approve the civic event application submitted by North American Ring Association for the National Championship Dog Competition scheduled for October 13 & 14, 2018, with set up and practice sessions scheduled for October 11 & 12, 2018, incorporating staff comments and contingent upon receipt of certificate of insurance.” Nicholas King, Von Der King Kennels & Training (event host), stated NARA is a not for profit organization, and the competition will include his own dogs as well as teams from Mexico, France and all over the United States. The dogs that will be competing are the elite of elite dogs including obedience and police type dogs. There are no fees to the public and they will be able to observe and interact with the police dogs. Council questioned clean-up of waste and parking for the event. Mr. King stated there will be a designated break area for the dogs that will be cleaned up and he is working with the Recreation Authority on designated parking. MOTION CARRIED (6-0).
8. **DISCUSSED – NATIONAL SUICIDE PREVENTION AWARENESS MONTH**
- Mayor Proctor provided background on the origin of the request from a Council Member in the Chicago area who lost a family member to suicide. Mayor Proctor read the proposed Proclamation and requested Council’s consensus for proclaiming the month of September as National Suicide Prevention Month. Member Ellis reviewed statistics representing 1,400 suicide deaths annually in Michigan and also noted his personal experience with suicide. Member Ellis stated the more people

talk about it, the more people can be helped. John Davis, 907 Meadowlark, thanked the City for their consideration noting that 22 Veterans per day commit suicide. MOTION Manor, SUPPORT by Ellis, "That the City Council fully support the Mayor's Proclamation proclaiming the month of September as National Suicide Prevention Month." MOTION CARRIED (6-0).

9. **APPROVED – OFFICER DELEGATE FOR MERS ANNUAL MEETING**
MOTION by Lobur, SUPPORT by Mulvahill, "To appoint Jane Cartwright as officer delegate and Shea Charles as officer alternate to the annual meeting of the Municipal Employees Retirement System." MOTION CARRIED (6-0).
10. **AWARDED BID/PURCHASE – WWTP ULTRAVIOLET SYSTEM PURCHASE, SUEZ TREATMENT SOLUTIONS, \$208,000**
MOTION by Manor, SUPPORT by Ellis, "To purchase the Aquaray 40 HO System from Suez for the purchase price of \$208,000." MOTION CARRIED (6-0).
11. **APPROVED - PAYMENT OF BILLS**
MOTION by Ellis, SUPPORT by Mulvahill, "To approve the payment of bills ending August 27, 2018 in the amount of \$534,318.51 and payroll to cover the period ending September 1, 2018." MOTION CARRIED (6-0).
12. **CITY MANAGER'S REPORT**
 - Requested a special meeting be scheduled for September 5, 2018 to interview candidates and appoint a City Council member to replace Scott Niblock who resigned effective August 26, 2018. A budget work session could also be held on the same night. MOTION by Mulvahill, SUPPORT by Yost, "To schedule a special meeting of the City Council for Wednesday September 5, 2018 at 5:30 p.m. to interview candidates and appoint a City Council Member and hold a budget work session." MOTION CARRIED (6-0).
 - The City will hold the first public informational meeting on the Headlee Override Ballot proposal this Wednesday August 29, 2018 at 7:00 p.m. Additional sessions will be held in September and October. The informational webpage is active; www.cityofhowell.org/headlee.
 - An ordinance amendment to prohibit minors from vaping will be scheduled on the September 10, 2018 meeting agenda for introduction.
 - The McPherson Street house is scheduled for demolition Friday morning. Notices to neighboring properties will be going out tomorrow.
13. **OLD BUSINESS**
 - Mayor Proctor asked Council Members to start thinking about potential ramifications if the Headlee Override does not pass which could include potential service cuts that will right size the City's structural deficient.
 - Mayor Proctor questioned designation of parkland at Howell Memorial Cemetery. Community Development Director Schmitt updated Council on the survey process which including a correction to the Rolling Oaks plat.

- Mayor Proctor questioned the status of the Redevelopment Ready Communities process. Community Development Director Schmitt indicated he was working on scheduling the required presentation.
- Member Manor indicated all infrastructure projects were removed from the 2018/2019 budget prior to adoption. At the September 5, 2018 work session he will be suggesting that the City focus on preserving services as much as possible and further reduce infrastructure expenses.
- Member Mulvahill questioned the status of the plan for the Headlee Override proposal.

14. NEW BUSINESS

- Mayor Proctor questioned the status of the recycling market. DPS Director Suida indicated that the recycling markets are dwindling, however the City has a 10 year contract with Advanced Disposal Services that will be honored for recycling services. He also spoke of the importance of preparing materials properly for recycling to eliminate contamination of loads and encouraged residents to follow the directions for proper recycling. If a load is over 40% contaminated, it cannot be recycled.

15. ADJOURN

MOTION by Manor, SUPPORT by Lobur, “To adjourn the regular meeting of the City Council at 8:12 p.m.” MOTION CARRIED (6-0).

Nick Proctor, Mayor

Jane Cartwright, City Clerk

**Special Meeting of the Howell City Council
Wednesday September 5, 2018
Howell City Council Chambers – Lower Level
611 E. Grand River Ave.
Howell, Michigan 48843
517-546-3502**

1. The special meeting of the Howell City Council was called to order by Mayor Nick Proctor at 5:30 p.m.

Council Members Present: Bob Ellis, Jan Lobur, Steven Manor, Michael Mulvahill, and Mayor Nick Proctor.

Also Present: City Manager Shea Charles, City Attorney Dennis Perkins, City Clerk Jane Cartwright, Police Chief George Basar, Finance Director/Treasurer Catherine Stanislowski.

The Special Meeting was scheduled to conduct interviews and consider the appointment of a City Council Member to fill the vacant term expiring November 2021, as well as discuss the process for filling the new vacancy created by the resignation of Council Member Andrew Yost. Mayor Proctor introduced all candidates prior to their scheduled interview and thanked them for their interest in serving.

2. **INTERVIEWS**

Candidates were interviewed by City Council using prepared questions according to the following schedule:

5:30 p.m.	Robert Spaulding
6:00 p.m.	Jeannette Ambrose
6:30 p.m.	Caron Davis

A recess was taken at 6:45 p.m. Mayor Proctor called the meeting back to order at 6:49 p.m.

7:00 p.m.	Randall Greene
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The interviews concluded at 7:12 p.m.

3. **CITY COUNCIL APPOINTMENT**

MOTION by Ellis, SUPPORT by Mulvahill, "To appoint Caron Davis to the position of City Council Member, term ending November 2021." Discussion followed noting the candidate's qualities and attendance at Council meetings.

MOTION by Manor, SUPPORT by Mulvahill, “To substitute candidate Jeannette Ambrose to the motion.” Discussion followed noting the candidate’s qualifications and service on the Planning Commission and Board of Zoning Appeals. A roll call vote was taken on the motion to substitute. Manor – yes, Lobur – yes, Mulvahill – yes, Ellis – no, Proctor – yes. MOTION TO SUBSTITUTE CARRIED (4-1).

MOTION by Ellis, “To substitute candidate Robert Spaulding to the motion.” Motion died due to lack of support.

A roll call vote was taken on the main motion as substituted and restated for the record. MOTION by Manor, SUPPORT by Mulvahill, “To appoint Jeannette Ambrose to the position of City Council Member, term ending November 2021.” Lobur – yes, Mulvahill – yes, Ellis – yes, Manor – yes, Proctor – yes. MOTION CARRIED (5-0).

Mayor Proctor indicated that all the candidates were qualified and engaged in the community, and he appreciated their honest answers to all the questions presented. Council thanked all candidates for their dedication to the City.

City Clerk Jane Cartwright gave the oath of office to new Council Member Jeannette Ambrose. Member Ambrose took her seat at the Council table.

4. **DISCUSSED – PROCESS TO FILL NEW CITY COUNCIL VACANCY**

Mayor Proctor stated that the resignation letter received from Council Member Yost will be presented at the next regularly scheduled meeting of September 10, 2018 for acceptance by the Council. He indicated the remaining three candidates will still be active for the new appointment and questioned if Council wanted to re-advertise the new vacancy. Council also discussed re-interviewing the current candidates prior to the next appointment. Council concurred to re-advertise the new vacancy with a September 28, 2018 deadline and staff will contact the current applicants for their preferences on process. The appointment must be made within 30 days. A special meeting will be scheduled prior to the October 8, 2018 meeting at 5:30 p.m.

5. **CITIZENS COMMENTS**

None.

6. **ADJOURNMENT**

MOTION by Ellis, SUPPORT by Mulvahill, “To adjourn the special meeting at 7:48 p.m. MOTION CARRIED (6-0).

Nick Proctor, Mayor

Jane Cartwright, City Clerk

September 4, 2018

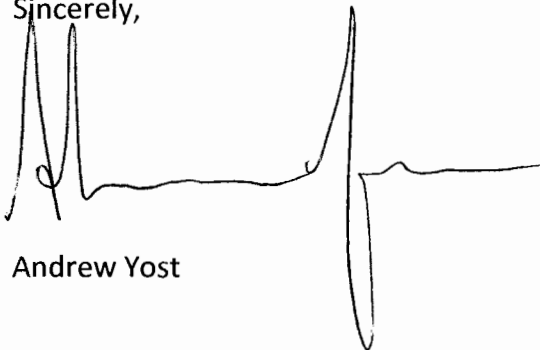
Andrew Yost
713 West Grand River Avenue
Howell, MI 48843

Mayor Nick Proctor
City of Howell
611 East Grand River Avenue
Howell, MI 48843

Dear Mayor Nick Proctor:

Please accept this letter as a formal resignation from the Howell City Council effective immediately. As difficult as it was to make this decision, I feel it necessary to focus my attention towards my family at this time. It has been an honor to serve with you and the other members of the council. If I can ever be of assistance to the city in any capacity, please do not hesitate to contact me. Thank you so much for your kindness and understanding.

Sincerely,

A handwritten signature in black ink, appearing to read 'Andrew Yost'. The signature is fluid and cursive, with a large initial 'A' and a long horizontal stroke extending to the right.

Andrew Yost

Jeannette Ambrose
425 N. National
Howell, MI 48843

September 6, 2018

Mayor and City Council
City of Howell
611 E. Grand River
Howell, MI 48843

Dear Mayor and Council:

Due to my September 6, 2018 appointment to City Council, please accept this letter as my formal resignation from the City of Howell Planning Commission and Board of Zoning Appeals effective immediately. It has been my pleasure to serve the City in this capacity, and I look forward to continuing my service as a member of the City Council.

Sincerely,

A handwritten signature in blue ink, appearing to be 'JA', with a large circular flourish underneath.

Jeannette Ambrose

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL
FROM: DEANNA ROBSON, DEPUTY CITY CLERK
DATE: SEPTEMBER 6, 2018
RE: HOWELL HIGH SCHOOL HOMECOMING RIBBON REQUEST

Please see the enclosed request submitted by Howell High School to place ribbons on the downtown lampposts for September 16-23, 2018. We have spoken to the Ovarian Cancer Awareness representatives who currently have teal ribbons on the posts, and they have agreed to share the space. High School representatives also understand that, if approved by Council, the lampposts will be shared with the Ovarian Cancer Awareness ribbons.

ACTION REQUESTED:

To approve the request to hang ribbons on light posts downtown for the week of September 16-23, 2018 for the Howell High School Homecoming.

REVIEWED & APPROVED FOR SUBMISSION:



Shea Charles, City Manager

From: Lauri Sargeant <laurisargeant@yahoo.com>
To: <drobson@cityofhowell.org>
Date: 9/5/2018 8:32 PM
Subject: Howell Homecoming

Dear Ms. Robson,

I am emailing you on behalf of the Howell High School Homecoming. The football game is on Friday September 21, 2018 with the parade scheduled that day as well. We are requesting an approval to decorate the lampposts in downtown Howell for the week of September 17-21st. We understand this will be shared with the Ovarian Cancer Awareness ribbons that are currently up. We could hang the ribbon decorations up on Sunday 9/16 and remove the following weekend on Saturday 9/22 or Sunday 9/23 whichever you prefer.

Please let me know if we are approved for these dates.

I appreciate your time and consideration.

Thank you, Lauri Sargeant

Sent from Yahoo Mail for iPhone

CITY OF HOWELL
MEMORANDUM

TO: MAYOR & CITY COUNCIL
FROM: TIMOTHY R. SCHMITT, COMMUNITY DEVELOPMENT DIRECTOR
DATE: SEPTEMBER 5, 2018
RE: ORDINANCE 918 – PROPERTY MAINTENANCE CODE UPDATES

Earlier this summer, City Council directed Staff to begin the process of updating the City's property maintenance code to utilize the International Property Maintenance Code (IPMC) going forward. This internationally recognized set of standards would cover all properties in the community identically, creating one set of standards for everyone. Staff presented the concept to the Planning Commission, who wholly endorsed the change.

Ordinance 918 would codify this change to the City ordinances, adopting the most recent version of the IPMC. Rental, owner occupied, and commercial structures would be treated the same and subject to the same standards. The standards for most property maintenance related items would be those found in the IPMC, although Staff is proposing to retain some items from our existing code. These retained items largely revolve around our local Unsafe Building provisions, which are more closely tailored to how Howell does business. The rental licensing provisions and procedures would remain intact at this time. Staff is also proposing to retain two specific provisions in our current code, related to drainage and building materials that have proven useful in the past in dealing with issues in the community. They do not appear to have analogues in the IPMC.

Staff has also included some minor changes to the building permit and bond structure, to address some issues that have been noted since our last fee update. The first change would set a minimum fee of \$100, so no permits are subsidized by the City. The second would cap the maximum building permit bond at \$5,000. And the last would eliminate the bond requirement when only interior work is proposed on a commercial structure.

The City Council is being asked to introduce the ordinance at this time for adoption at a future meeting. Alternatively, the introduction could be delayed to a future meeting if the City Council would like additional time to study the matter.

ACTION REQUESTED:

Introduce Ordinance 918, an ordinance to modify the City's Property Maintenance Code and Building Permit fees.

REVIEWED & APPROVED FOR SUBMISSION:



Shea Charles, City Manager

1 **ORDINANCE NO. 918**

2
3 AN ORDINANCE TO AMEND THE HOWELL CITY CODE TO MODIFY THE PROPERTY
4 MAINTENANCE CODE FOR ALL PROPERTIES IN THE CITY OF HOWELL

5
6 **THE CITY OF HOWELL ORDAINS:**

7
8 **Section 1.** Chapter 202.99 General Code Penalty; Fines for Municipal Civil Infractions;
9 Equitable Remedies, is hereby amended as follows:

- 10
11 (a) [No change]
12 (b) [No change]
13 (c) The following schedule of fines for Municipal civil infractions, payable at the Municipal
14 Ordinance Violations Bureau as provided for in [Chapter 208](#), for admissions of
15 responsibility by persons served with Municipal civil infraction citations and/or violation
16 notices, is hereby established as follows:
- | | | | |
|----|-----------------------------------|--------------------|-------------|
| 17 | (1) Chapter 622 | First offense | \$ 50.00 |
| 18 | "Health, Safety | Any repeat offense | 250.00 |
| 19 | And Sanitation" | | |
| 20 | (2) Chapter 652 | First offense | \$ 50.00 |
| 21 | "Nuisances" | Any repeat offense | 250.00 |
| 22 | (3) Chapter 872 | First offense | \$ 50.00 |
| 23 | "Street Vendor" | Any repeat offense | 250.00 |
| 24 | (4) Chapter 1020 | First offense | \$ 50.00 |
| 25 | "Streets and | Any repeat offense | 250.00 |
| 26 | Excavations" | | |
| 27 | (5) Chapter 1022 | First offense | \$ 50.00 |
| 28 | "Sidewalks" | Any repeat offense | 250.00 |
| 29 | (6) Chapter 1024 | First offense | \$ 50.00 |
| 30 | "Trees" | Any repeat offense | 250.00 |
| 31 | (7) Chapter 1040 | First offense | \$ 50.00 |
| 32 | "Water" | Any repeat offense | 250.00 |
| 33 | (8) Chapter 1042 | First offense | \$ 50.00 |
| 34 | "Sewers" | Any repeat offense | 250.00 |
| 35 | (9) Chapter 1043 | First offense | \$ 1,000.00 |
| 36 | "Industrial Waste | Any repeat offense | 1,000.00 |
| 37 | Water Pretreatment | | |
| 38 | Regulations" | | |
| 39 | (10) Chapter 1044 | First offense | \$ 50.00 |
| 40 | "Water and | Any repeat offense | 250.00 |
| 41 | Sewerage Rates | | |
| 42 | and Management" | | |
| 43 | (11) Chapter 1060 | First offense | \$ 50.00 |
| 44 | "Garbage and | Any repeat offense | 250.00 |
| 45 | Rubbish Collection | | |
| 46 | And Disposal" | | |

- 1 (12) [Chapter 1062](#) First offense \$ 50.00
- 2 "Parks and Any repeat offense 250.00
- 3 Recreational
- 4 Facilities"
- 5 (13) [Chapter 1066](#) First offense \$ 50.00
- 6 "Fire and Burglar Any repeat offense 250.00
- 7 Alarm Systems"
- 8 (14) [Chapter 1216](#) First offense \$ 50.00
- 9 "Land Divisions" Any repeat offense 250.00
- 10 (15) Chapter 1240.01 First offense \$ 50.00
- 11 "Appendix A Any repeat offense 250.00
- 12 Howell Zoning Code"
- 13 (16) [Chapter 1410](#) First offense \$50.00
- 14 "State Construction Any repeat offense 250.00
- 15 Code"
- 16 (17) [Chapter 1420](#) First offense \$ 50.00
- 17 "Unsafe Buildings" Any repeat offense 250.00
- 18 (18) [Chapter 1450](#) First offense \$ 50.00
- 19 "Fees for Permits, Any repeat offense 250.00
- 20 Certificates and
- 21 Inspections"
- 22 (19) [Chapter 1460](#) First offense \$50.00
- 23 "Residential Rental Any repeat offense 250.00
- 24 Properties"
- 25 (20) ~~Chapter 1470~~—~~Chapter 1480~~ First offense \$50.00
- 26 ~~"Residential Rental~~—Any repeat offense 250.00
- 27 Property Maintenance
- 28 ~~Code~~"
- 29 (21) [Chapter 1614](#) First offense \$500.00
- 30 "Fireworks Code" Any repeat offense 500.00
- 31 (22) [Chapter 1620](#) First offense \$ 50.00
- 32 "Fire Lanes" Any repeat offense 250.00
- 33 (23) [Chapter 1630](#) First offense \$ 50.00
- 34 "Life Safety Code" Any repeat offense 250.00
- 35 (d) [No change]
- 36 (e) [No change]
- 37 (f) [No change]

39 **Section 2.** Chapter 1420, Unsafe Buildings, is hereby amended as follows:

40
41 1420.01 UNSAFE BUILDING DEFINED.

42
43 ~~As used in this chapter, "unsafe building" means and includes a building which is structurally~~
44 ~~unsafe or unstable; is unsanitary; is inadequately provided with exit facilities; constitutes a fire~~
45 ~~hazard; is unsuitable or improper for the use or occupancy to which it is put; or constitutes a hazard~~
46 ~~to health or safety because of inadequate maintenance, dilapidation, obsolescence or~~

1 ~~abandonment. An unsafe building shall be defined per Section 108 of the International Property~~
2 ~~Maintenance Code.~~

3
4 ~~1420.02 REMOVAL OR REPAIR OF BUILDINGS.~~

5 ~~—(a) A building or structure that maybe, or that at any time hereafter becomes, dangerous or~~
6 ~~unsafe, shall, unless made safe and secure, be taken down and removed.~~

7 ~~—(b) A building or structure declared unsafe by the Building Inspector may be restored to a safe~~
8 ~~condition, provided that if the damage or cost of its reconstruction or restoration is in excess of~~
9 ~~fifty percent of the value of the building or structure, exclusive of foundations, such building or~~
10 ~~structure, if reconstructed or restored, shall be made to conform, with respect to the materials and~~
11 ~~type of construction, to the requirements for buildings and structures hereafter erected. However,~~
12 ~~no change of use or occupancy shall be compelled by reason of such reconstruction or restoration.~~

13
14 ~~1420.03–02 NOTICE OF UNSAFE BUILDINGS.~~

15 ~~(a) Upon receipt of information that a building or structure is unsafe, the Building Inspector~~
16 ~~shall make or cause to be made an inspection thereof. If it is found that an unsafe condition exists~~
17 ~~if a structure is found to be unsafe, the Building Inspector shall serve or cause to be served on the~~
18 ~~owner, or on the executor, administrator, agent, lessee or other person who may have a vested or~~
19 ~~contingent interest in the building or structure, a written notice of findings, pursuant to the~~
20 ~~standards outlined in Section 107 of the International Property Maintenance Code, containing a~~
21 ~~description of the building or structure deemed unsafe, a statement of the particulars in which the~~
22 ~~building or structure is unsafe and an order requiring the same to be made safe and secure or~~
23 ~~removed, as may be deemed necessary by the Building Inspector within twenty days from the date~~
24 ~~of such notice. However, in any case where the notice prescribes the repair of a structure, the owner~~
25 ~~thereof shall have the option to remove such structure instead of making the repairs thereto, within~~
26 ~~such time limit.~~

27 ~~(b) If the person to whom such notice and order is addressed cannot be found in the City after~~
28 ~~a diligent search, then such notice and order shall be sent by certified mail, return receipt requested,~~
29 ~~to the last known address of such person, and a copy of such notice shall be posted in a conspicuous~~
30 ~~place on the premises to which it relates. Such mailing and posting shall be deemed adequate~~
31 ~~service.~~

32
33 ~~1420.04–03 NONCOMPLIANCE WITH NOTICE; REMEDIES OF CITY.~~

34 ~~If the person served with a notice or order to remove or repair an unsafe building or structure fails~~
35 ~~or refuses to comply with the terms of such notice or order, as provided for in this chapter, within~~
36 ~~the time limited by such notice or order, Council may order the Building Inspector to proceed with~~
37 ~~the work specified in such notice or order or institute appropriate action in the Circuit Court to~~
38 ~~compel compliance with such notice or order.~~

39
40 ~~1420.05 EMERGENCY WORK.~~

41 ~~—If there is, in the opinion of the Building Inspector, an actual and immediate danger of collapse~~
42 ~~of a building or structure, or any part thereof, so as to endanger life or property, the Building~~
43 ~~Inspector shall cause the necessary work to be done to render such building or structure, or part~~
44 ~~thereof, temporarily safe, whether or not the procedures prescribed in previous sections of this~~
45 ~~chapter have been instituted.~~

1 ~~1420.06 VACATING BUILDINGS AND CLOSING STREETS, SIDEWALKS, ETC.~~
2 ~~—When a building or structure is in an unsafe condition so that life is endangered thereby, the~~
3 ~~Building Inspector may order and require the inmates and occupants of the building or structure~~
4 ~~to vacate the same forthwith. The Building Inspector may, when necessary for public safety,~~
5 ~~temporarily close a sidewalk, street, building or structure or place adjacent to such unsafe~~
6 ~~building or structure and prohibit the same from being used.]~~

7
8 1420.07–04 LABORERS AND MATERIALS.

9 For the purpose of this chapter, the Building Inspector, with the approval of Council, may employ
10 such laborers and materials as may be necessary to implement this chapter.
11

12 1420.08–05 HEARINGS AND APPEALS.

13 Any person interested, who may be aggrieved by an order or notice of the Building Inspector made
14 pursuant to this chapter, may, within twenty days from the date of service of such order or notice,
15 appeal to Council by filing, with the Building Inspector from whom the appeal is taken and with
16 the City Clerk, a notice of appeal, in writing, specifying the grounds thereof. The Building
17 Inspector shall forthwith transmit to Council all papers constituting the record upon which the
18 action appealed from was taken. An appeal stays all proceedings in furtherance of the action
19 appealed from, unless the Building Inspector from whom the appeal is taken certifies to Council,
20 after the notice of the appeal has been filed with him or her, that by reason of facts stated in the
21 certificate, a stay would, in his or her opinion, cause imminent peril to life, health and property. In
22 such a case, proceedings shall not be stayed otherwise than by a restraining order granted by
23 Council or by a court of record. Also, any owner, agent or occupant interested, who may feel
24 himself or herself aggrieved by an order or notice of the Building Inspector, may, within twenty
25 days after service of the order or notice, present his or her petition to the County Circuit Court,
26 having first notified the City of his or her intention to do so.
27

28 1420.09–06 VIOLATIONS; REPAIR OR REMOVAL BY CITY; RECOVERY OF COSTS.

29 (a) No owner of an unsafe building or structure, to whom an order or notice to repair or remove
30 such building or structure is given, shall fail to commence or to complete such repair or removal
31 within the time limit prescribed by such notice.

32 (b) If the owner fails to commence or complete such work within such time limit, the Building
33 Inspector may cause such work to be commenced and/or completed by the City, the cost and
34 expense thereof, with a penalty of ten percent, to be collected from the owner of such structure in
35 the manner provided by law. The recovery of such cost and expense, together with the penalty,
36 may be in addition to the penalty provided for in Section [1420.99](#).
37
38

39 **Section 3.** Section 1450.02, Building Permit Fees, is hereby amended as follows:
40

41 The following building permit fees shall apply for those items listed in this subsection. Other fees
42 listed throughout this section may apply, as well, depending upon the project:

43 (a) [No change]

44 (b) Residential and non-residential building permit fees-renovations/additions. Residential
45 and non-residential building permit fees for renovations and/or additions shall be
46 determined by taking the actual cost of the renovation and/or addition and multiplying the

1 same by the ICC permit fee multiplier, adjusted by using a three year construction cost
2 average. The minimum permit fee shall be \$100.

3 (c) [No change]

4 (d) [No change]

5 (e) [No change]

6 (f) [No change]

7 (g) Building permits issued by the Building Official may be issued by said official upon the
8 filing of a refundable performance bond as set forth herein. The bond shall be returned in
9 full so long as the work as set out in the building permit is completed while the permit
10 remains valid. The bond will be forfeited in full if the work set out in the permit is not
11 completed while the permit is valid. The bond amounts are hereby set out as follows:

12 (1) [No change]

13 (2) [No change]

14 (3) [No change]

15 (4) A performance bond in the amount of five percent (5%) of the total project cost for
16 a construction project costing more than fifteen thousand dollars (\$15,000) up to a
17 maximum bond of \$5,000.

18 (5) Performance bonds shall not be required in the following circumstances: for any
19 project that has gone through site plan review and has provided the required review
20 escrow required under Section 1450.09.

21 i. Any project that has gone through site plan review and has provided the
22 required review escrow required under Section 1450.09.

23 ii. Any sign permit issued under Section 1450.03.

24 ±iii. Any permit that is issued for interior renovations only to existing
25 commercial structures.

26
27 **Section 4.** Section 1460.11 Inspection Guidelines, is hereby amended as follows:

28
29 ~~The Community Development Department shall prepare inspection guidelines to be used in~~
30 ~~inspections relating to the enforcement of this chapter. The inspection guidelines shall be approved~~
31 ~~by City Council. The most recently adopted edition of the International Property Maintenance Code~~
32 ~~shall serve as the inspection guidelines for the enforcement of this chapter.~~ The adoption of the
33 inspection guidelines shall not be construed to relieve the owner from compliance with any other
34 requirement of state or international codes adopted by the city, including but not limited to housing,
35 electrical, plumbing, mechanical, fire codes, and zoning requirements as necessary due to
36 renovations requiring permits.

37
38 **Section 5.** Section 1460.15 Vacating and Securing Buildings, is hereby amended as follows:

39
40 The Building Official may declare a residential rental structure or residential rental unit to be unfit
41 for human occupancy or entry (i.e., red tagged) based upon those criteria found in
42 ~~Section 1470.01(d).~~ the most recent edition of the International Property Maintenance Code.

43
44 **Section 6.** Chapter 1470, Property Maintenance for Rental Properties Ordinance of the City of
45 Howell, is hereby repealed.
46

1 **Section 7.** Chapter 1480, Property Maintenance, is hereby amended as follows:
2

3 1480.01 [No change]
4

5 1480.02 ~~DEFINITIONS~~ADOPTION OF CODE BY REFERENCE.

6 The International Property Maintenance Code, 2015 edition, as published by the International
7 Code Council, Inc., for the purpose of regulating existing buildings and structures and premises
8 in the City of Howell, as in this chapter modified, is hereby adopted.—As used in this chapter:

9 ~~—(a) "Building materials" means any lumber, bricks, concrete, cinder blocks, plumbing materials,~~
10 ~~electrical wiring or equipment, heating ducts or equipment, shingles, mortar, cement, nails, screws,~~
11 ~~or other material commonly used in the construction or repair of any buildings or structures.~~
12

13 1480.03 CODE ON FILE

14 A complete printed copy of the International Property Maintenance Code, as adopted and the
15 amendments herein, shall be kept on file in the Community Development Department office in
16 City Hall, where it shall be available for public use and consumption.
17

18 ~~1480.03–04 GRADING AND DRAINAGE.~~

19 ~~—All privately owned lots and property shall be graded and maintained to prevent the erosion of~~
20 ~~soil and to prevent the accumulation of stagnant water thereon, or within any structure located~~
21 ~~thereon.~~ No property owner shall change the grade or drainage pattern so as to cause water to flow
22 upon neighboring properties. Detention and retention structures as required under the Howell City
23 Zoning Code are exempt from this provision.
24

25 ~~1480.04 ACCESSORY STRUCTURES.~~

26 ~~—All accessory structures, including detached garages, fences and walls shall be maintained~~
27 ~~structurally sound and in good repair as determined by the Building Official.~~
28

29 1480.05 [No change]
30

31 ~~1480.06 EXTERIOR SURFACES.~~

32 ~~—All exterior surfaces, including but not limited to, doors, door and window frames, cornices,~~
33 ~~porches, trim, balconies, decks and fences shall be maintained in good condition. Stairways, decks,~~
34 ~~porches and balconies shall be structurally sound, with proper anchorage and capable of supporting~~
35 ~~the imposed loads. Exterior wood surfaces, other than decay resistant woods, shall be protected~~
36 ~~from the elements by a decay protective covering, treatment or moisture barrier. All siding and~~
37 ~~masonry joints, as well as those between the building envelope and the perimeter of the windows,~~
38 ~~doors and skylights, shall be maintained weather resistant and water tight. (Note that the presence~~
39 ~~of a moisture barrier by itself does not satisfy this requirement.) All metal surfaces subject to rust~~
40 ~~and corrosion, and all surfaces with rust and corrosion shall be stabilized and coated to inhibit~~
41 ~~future rust and corrosion and oxidation stains shall be removed from exterior surfaces.~~
42

43 ~~1480.07 ROOFS AND DRAINAGE.~~

44 ~~—The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage~~
45 ~~shall be adequate to prevent dampness or deterioration in the walls or interior portion of the~~

1 ~~structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from~~
2 ~~obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.~~

3
4 1480.08-06 BUILDING MATERIALS LEFT OUTSIDE.

5 No property owner shall store, accumulate, or permit the storage or accumulation of any building
6 materials on property owned, leased, rented or occupied by him or her for any period longer than
7 reasonably necessary for the immediate use of such materials, but in no event longer than the
8 length of an active building permit on the premises.

9
10 1480.99 [No change]

11
12 **Section 7.** All Ordinances inconsistent herewith are hereby repealed.

13
14 **Section 8.** This Ordinance shall be known as and may be cited as an ordinance amending the
15 Howell City Zoning Code being Ordinance #918.

16
17 **Section 9.** This Ordinance shall take effect 7 days after publication and pursuant to the Howell
18 City Charter.

19
20 ADOPTED by the Howell City Council at its regular meeting this 13th day of August, 2018.

21
22
23
24 _____
25 BY: NICK PROCTOR, MAYOR

26
27
28 _____
29 BY: JANE CARTWRIGHT, CLERK
30
31

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of Ordinance No. 918, adopted by the City Council of the City of Howell, Livingston County, Michigan, at a regular meeting held on the 13th day of August, 2018 and that the meeting was held and the minutes therefore were filed in compliance with Act No. 267 of the Public Acts of 1976.

IN WITNESS WHEREOF, I have hereto affixed my official signature this ____ day of _____, 2018.

BY:
Howell City Clerk

CITY OF HOWELL
MEMORANDUM

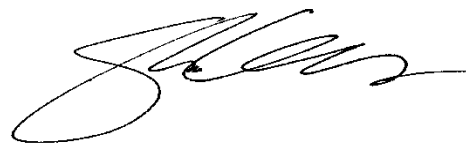
TO: MAYOR & CITY COUNCIL
FROM: SHEA CHARLES, CITY MANAGER
DATE: SEPTEMBER 6, 2018
RE: ORDINANCE 919 – ALTERNATIVE NICOTINE PRODUCT

The last few years has seen the rise of “vaping”, which is an electrical/mechanical delivery method for nicotine and differs from traditional tobacco products such as cigarettes. The Howell Schools have seen their students start to use these products in their facilities. Under current City ordinance minors are prohibited from using tobacco products and the schools have asked we amend it to include “Alternative Nicotine Products.” Many Michigan communities are adopting similar prohibitions for minors.

Attached is Ordinance 919 amending Section 656 of the Howell City Code to include Alternative Nicotine Products within our current tobacco prohibition section. The City Attorney, Police Chief and Howell School representatives have reviewed the proposed ordinance and are comfortable with it.

ACTION REQUESTED

Introduction of Ordinance 919 amending Chapter 656 to include prohibition of the use of Alternative Nicotine Products by minors within the City of Howell.



Shea Charles
City Manager

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ORDINANCE NO. 919

An Ordinance to amend Section 656 of the Howell City Code.

THE CITY OF HOWELL ORDAINS:

Section 1 Section 656 of the Howell City Code is hereby amended as follows:

656.02 DEFINITIONS

(a) **“Alternative Nicotine Product” means a noncombustible product containing nicotine that is intended for human consumption, whether chewed, absorbed or ingested by any other means.**

(b) “Minor” means an individual under 18 years of age.

(c) “Person who sells tobacco products at retail” means a person whose ordinary course of business consists, in whole or in part, of the retail sale of tobacco products subject to state sales tax.

(d) “Public place” means a public street, sidewalk, or park or any area open to the general public in a publicly owned or operated building or public place of business.

(e) “Tobacco product” means a product that contains tobacco and is intended for human consumption, including, but not limited to, cigarettes, noncigarette smoking tobacco, or smokeless tobacco, as those terms are defined in section 2 of the tobacco products tax act, 1993 PA 327. MCL 205,422, and cigars.

(f) “Use a tobacco product” means to smoke, chew, suck, inhale, or otherwise consume a tobacco product.

(g) **“Vapor Product” means a noncombustible product containing nicotine that employs a heating element, power source, electronic circuit, or other electronic, chemical, or mechanical means, regardless of shape or size, that can be used to produce vapor from nicotine in a solution or other form. Vapor Product includes an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe or similar product or device and a vapor cartridge or other container of nicotine in a solution or other form that is intended to be used with or in an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device.**

656.03 SELLING, GIVING, OR FURNISHING TOBACCO PRODUCTS, ALTERNATIVE NICOTINE PRODUCT OR VAPOR PRODUCT TO MINOR PROHIBITED; MISDEMEANOR; PENALTY; SIGN REQUIRED COPIES OF SIGN; AFFIRMATIVE DEFENSE; NOTICE; REBUTTAL TESTIMONY; NOTICE OF REBUTTAL; EXCEPTION.

- (1) A person shall not sell, give or furnish a tobacco product, **alternative nicotine product or vapor product** to a minor. A person who violates this subsection is guilty of a misdemeanor punishable by a fine of not more than \$50.00 for each

45 violation.

- 46
47 (2) A person who sells a tobacco product, **alternative nicotine product or vapor**
48 **product** at retail shall post, in a place close to the point of sale and conspicuous to
49 both employees and customers, a sign produced by the department of community
50 health that includes the following statement:

51
52 “The purchase of a tobacco product, **alternative nicotine product or vapor**
53 **product** by a minor under 18 years of age and the provision of tobacco products
54 to a minor are prohibited by law. A minor unlawfully purchasing or using a
55 tobacco product, **alternative nicotine product or vapor product** is subject to
56 criminal penalties.”.

- 57
58 (3) If the sign required under subsection (2) is more than 6 feet from the point of sale,
59 it shall be 5-1/2 inches by 8-1/2 inches and the statement required under
60 subsection (2) shall be printed in 36-point boldfaced type. If the sign required
61 under subsection (2) is 6 feet or less from the point of sale, it shall be 2 inches by
62 4 inches and the statement required under subsection (2) shall be printed in
63 20-point boldfaced type.

- 64
65 (4) The department of community health shall produce a sign required under
66 subsection (2) and have adequate copies of the sign ready for distribution to
67 licensed wholesalers, secondary wholesalers, and unclassified acquirers of tobacco
68 products free of charge. Licensed wholesalers, secondary wholesalers, and
69 unclassified acquirers of a tobacco product, **alternative nicotine product or**
70 **vapor product** shall obtain copies of the sign from the department of community
71 health and distribute them free of charge, upon request, to persons who are subject
72 to subsection (2) who do not purchase their supply of a tobacco product,
73 **alternative nicotine product or vapor product** from wholesalers, secondary
74 wholesalers, and unclassified acquirers of tobacco products licensed under the
75 tobacco products tax act, 1993 PA 327, MCL 205.421 to 205.436.

- 76
77 (5) It is an affirmative defense to a charge under subsection (1) that the defendant had
78 in force at the time of arrest and continues to have in force a written policy to
79 prevent the sale of a tobacco product, **alternative nicotine product or vapor**
80 **product** to persons under 18 years of age and that the defendant enforced and
81 continues to enforce the policy. A defendant who proposes to offer evidence of
82 the affirmative defense described in this subsection shall file and serve notice of
83 the defense, in writing, upon the court and the prosecuting attorney. The notice
84 shall be served not less than 14 days before the date set for trial.

- 85
86 (6) A prosecuting attorney who proposes to offer testimony to rebut the affirmative
87 defense described in subsection (5) above, shall file and serve a notice of rebuttal,
88 in writing, upon the court and the defendant. The notice shall be served not less

89 than 7 days before the date set for trial and shall contain the name and address of
90 each rebuttal witness.

- 91
92 (7) Subsection (1) does not apply to the handling or transportation of a tobacco
93 product, **alternative nicotine product or vapor product** by a minor under the
94 terms of that minor’s employment.

95
96
97 656.04 NONINTERFERENCE WITH RIGHT OF PARENT OR GUARDIAN

98 This act does not interfere with the right of a parent or legal guardian in the
99 rearing and management of his or her minor children or wards within the bounds
100 of his or her own private premises.

101
102 656.99(a) PROHIBITED CONDUCT BY MINOR; VIOLATION AS MISDEMEANOR;
103 PENALTY; PARTICIPATION IN HEALTH PROMOTION AND RISK
104 REDUCTION ASSESSMENT PROGRAM; COSTS; COMMUNITY SERVICE;
105 EXCEPTIONS; OTHER VIOLATIONS.

- 106
107 (1) Subject to subsection (3) below, a minor shall do any of the following:
108 (a) Purchase or attempt to purchase a tobacco product, **alternative nicotine**
109 **product or vapor product**.
110 (b) Possess or attempt to possess a tobacco product, **alternative nicotine product**
111 **or vapor product**.
112 (c) Use a a tobacco product, **alternative nicotine product or vapor product** in a
113 public place
114 (d) Present or offer to an individual a purported proof of age that is false,
115 fraudulent, or not actually his or her own proof of age for the purpose of
116 purchasing, attempting to purchase, possessing, or attempting to possess a tobacco
117 product, **alternative nicotine product or vapor product**.

- 118
119 (2) An individual who violates subsection (1) is guilty of a misdemeanor punishable
120 by a fine of not more than \$50.00 for each violation. Pursuant to a probation
121 order, the court may also require an individual who violates subsection (1) to
122 participate in a health promotion and risk reduction assessment program, if
123 available. An individual who is ordered to participate in a health promotion and
124 risk reduction assessment program under this subsection is responsible for the
125 costs of participating in the program. In addition, an individual who violates
126 subsection (1) is subject to the following:
127 (a) For the first violation, the court may order the individual to do one of the
128 following:
129 (i) Perform not more than 16 hours of community service in a hospice, nursing
130 home, or long-term care facility.
131 (ii) Participate in a health promotion and risk reduction program, as described in
132 this subsection.

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(b) For a second violation, in addition to participation in a health promotion and risk reduction program, the court may order the individual to perform not more than 32 hours of community service in a hospice, nursing home, or long-term care facility.

(c) For a third or subsequent violation, in addition to participation in a health promotion and risk reduction program, the court may order the individual to perform not more than 48 hours of community service in a hospice, nursing home, or long-term care facility.

- (3) Subsection (1) does not apply to a minor participating in any of the following:
 - (a) An undercover operation in which the minor purchases or receives a tobacco product, **alternative nicotine product or vapor product** under the direction of the minor’s employer and with the prior approval of the local prosecutor’s office as part of an employer-sponsored internal enforcement action.
 - (b) An undercover operation in which the minor purchases or receives a tobacco product, **alternative nicotine product or vapor product** under the direction of a state police or a local police agency as part of an enforcement action, unless the initial or contemporaneous purchase or receipt of a tobacco product, **alternative nicotine product or vapor product** by the minor was not under the direction of the state police or the local police agency and was not part of the undercover operation.
 - (c) Compliance checks in which the minor attempts to purchase a tobacco product, **alternative nicotine product or vapor product** for the purpose of satisfying federal substance abuse block grant youth tobacco access requirements, if the compliance checks are conducted under the direction of a substance abuse coordinating agency as defined in section 6103 of the public health code, 1978 PA 368, MCL 333.6103, and with the prior approval of the state police or a local police agency.
- (4) Subsection (1) does not apply to the handling or transportation of a tobacco product, **alternative nicotine product or vapor product** by a minor under the terms of that minor’s employment.
- (5) This section does prohibit the individual from being charged with, convicted of, or sentenced for any other violation of law arising out of the violation of subsection (1).

656.99 (b) SELLING CIGARETTE SEPARATELY PROHIBITED; EXCEPTION; VIOLATION AS MISDEMEANOR; PENALTY.

- (1) Except as otherwise provided in subsection (2) below, a person who sells tobacco products at retail shall not sell a cigarette separately from its package.
- (2) Subsection (1) does not apply to a person who sells tobacco products at retail in a tobacco specialty retail store or other retail store that deals exclusively in the sale of tobacco products and smoking paraphernalia.

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(3) A person who violates subsection (1) is guilty of a misdemeanor, punishable by a fine of not more than \$500.00 for each offense.

Section 2. All Ordinances inconsistent herewith are hereby repealed.

Section 3. This Ordinance shall take effect pursuant to the Howell City Charter.

ADOPTED by the Howell City Council at its regular meeting this ____ day of September, 2018.

BY: NICKLAS PROCTOR, MAYOR

BY: JANE CARTWRIGHT, CLERK

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of Ordinance No. 919, adopted by the City Council of the City of Howell, Livingston County, Michigan, at a regular meeting held on the _____ day of September, 2018, and that the meeting was held and the minutes therefore were filed in compliance with Act No. 267 of the Public Acts of 1976.

IN WITNESS WHEREOF, I have hereto affixed my official signature this _____ day of September, 2018.

BY:
Howell City Clerk

[Print](#)

Howell, MI, Code of Ordinances

CHAPTER 656

Offenses Relating to Persons

656.01 Minor's curfew.

656.02 Definitions.

656.03 Selling, giving, or furnishing tobacco products to minor prohibited; misdemeanor; penalty; sign required, copies of sign; affirmative defense; notice; rebuttal testimony; notice of rebuttal; exception.

656.04 Noninterference with right of parent or guardian.

656.99 Penalty.

656.99A Prohibited conduct by minor; violation as misdemeanor; penalty; participation in health promotion and risk reduction assessment program; costs; community service; exceptions; other violations.

656.99B Selling cigarette separately prohibited; exception; violation as misdemeanor; penalty.

CROSS REFERENCES

Malicious destruction of property by minors - see M.C.L. Sec. 600.2913

Playing games in streets - see GEN. OFF. 622.08

False alarms - see GEN. OFF. 658.02

Disorderly conduct - see GEN. OFF. 662.01

656.01 MINOR'S CURFEW.

(a) No minor under the age of sixteen years shall loiter, idle or congregate in or on any public street, highway, alley or park located within the City between the hours of 10:00 p.m. and 6:00 a.m., unless the minor is accompanied by a parent or guardian or an adult delegated by the parent or guardian to accompany the child.

(b) Every member of the Police Department is hereby authorized to take any child under the age of sixteen years, who is found violating any of the provisions of this section, to the home of such child and there inquire from the parent, guardian or other person having the legal custody and control of such child whether or not the child has been locked out or is compelled to be upon the streets by reason of lack of home or home restraint, and, if such child has a home where he or she can be properly cared for, to leave such child at his or her home and report the fact of such parent's, guardian's or other person's negligence, if such is found, to the Juvenile Court Judge for the County.

(Ord. 657. Passed 9-29-97.)

656.02 DEFINITIONS.

- (a) "Minor" means an individual under eighteen years of age.
- (b) "Person who sells tobacco products at retail" means a person whose ordinary course of business consists, in whole or in part, of the retail sale of tobacco products subject to State sales tax.
- (c) "Public place" means a public street, sidewalk, or park or any area open to the general public in a publicly owned or operated building or public place of business.
- (d) "Tobacco product" means a product that contains tobacco and is intended for human consumption, including, but not limited to, cigarettes, noncigarette smoking tobacco, or smokeless tobacco, as those terms are defined in section 2 of the Tobacco Products Tax Act, 1993 PA 327, MCL 205.422, and cigars.
- (e) "Use a tobacco product" means to smoke, chew, suck, inhale, or otherwise consume a tobacco product.

(Ord. 855. Passed 4-9-12.)

656.03 SELLING, GIVING, OR FURNISHING TOBACCO PRODUCTS TO MINOR PROHIBITED; MISDEMEANOR; PENALTY; SIGN REQUIRED, COPIES OF SIGN; AFFIRMATIVE DEFENSE; NOTICE; REBUTTAL TESTIMONY; NOTICE OF REBUTTAL; EXCEPTION.

(a) A person shall not sell, give or furnish a tobacco product to a minor. A person who violates this subsection is guilty of a misdemeanor punishable by a fine of not more than fifty dollars (\$50.00) for each violation.

(b) A person who sells tobacco products at retail shall post, in a place close to the point of sale and conspicuous to both employees and customers, a sign produced by the Department of Community Health that includes the following statement:

"The purchase of tobacco products by a minor under 18 years of age and the purchase of tobacco products to a minor are prohibited by law. A minor unlawfully purchasing or using tobacco products is subject to criminal penalties."

(c) If the sign required under subsection (b) hereof is more than six feet from the point of sale, it shall be 5-1/2 inches by 8-1/2 inches and the statement required under subsection (b) hereof shall be printed in 36-point boldfaced type. If the sign required under subsection (b) hereof is six feet or less from the point of sale, it shall be 2 inches by 4 inches and the statement required under subsection (b) hereof shall be printed in 20-point boldfaced type.

(d) The Department of Community Health shall produce a sign required under subsection (b) hereof and have adequate copies of the sign ready for distribution to licensed wholesalers, secondary wholesalers, and unclassified acquirers of tobacco products free of charge. Licensed wholesalers, secondary wholesalers, and unclassified acquirers of tobacco products shall obtain copies of the sign from the Department of Community Health and distribute them free of charge, upon request, to persons

who are subject to subsection (b) hereof who do not purchase their supply of tobacco products from wholesalers, secondary wholesalers, and unclassified acquirers of tobacco products licensed under the Tobacco Products Tax Act, 1993 PA 327, MCL 205.421 to 205.436.

(e) It is an affirmative defense to a charge under subsection (a) hereof that the defendant had in force at the time of arrest and continues to have in force a written policy to prevent the sale of tobacco products to persons under eighteen years of age and that the defendant enforced and continues to enforce the policy. A defendant who proposes to offer evidence of the affirmative defense described in this subsection shall file and serve notice of the defense, in writing, upon the court and the prosecuting attorney. The notice shall be served not less than fourteen days before the date set for trial.

(f) A prosecuting attorney who proposes to offer testimony to rebut the affirmative defense described in subsection (e) above, shall file and serve a notice of rebuttal, in writing, upon the court and the defendant. The notice shall be served not less than seven days before the date set for trial and shall contain the name and address of each rebuttal witness.

(g) Subsection (a) hereof does not apply to the handling or transportation of a tobacco product by a minor under the terms of that minor's employment.

(Ord. 855. Passed 4-9-12.)

656.04 NONINTERFERENCE WITH RIGHT OF PARENT OR GUARDIAN.

This act does not interfere with the right of a parent or legal guardian in the rearing and management of his or her minor children or wards within the bounds of his or her own private premises.

(Ord. 855. Passed 4-9-12.)

656.99 PENALTY. (REPEALED)

(EDITOR'S NOTE: Section 656.99 was repealed by Ordinance No. 855, passed April 9, 2012. See Sections 656.99A and 656.99B for penalty provisions.)

656.99A PROHIBITED CONDUCT BY MINOR; VIOLATION AS MISDEMEANOR; PENALTY; PARTICIPATION IN HEALTH PROMOTION AND RISK REDUCTION ASSESSMENT PROGRAM; COSTS; COMMUNITY SERVICE; EXCEPTIONS; OTHER VIOLATIONS.

(a) Subject to subsection (c) below, a minor shall not do any of the following:

- (1) Purchase or attempt to purchase a tobacco product.
- (2) Possess or attempt to possess a tobacco product.
- (3) Use a tobacco product in a public place.

(4) Present or offer to an individual a purported proof of age that is false, fraudulent, or not actually his or her own proof of age for the purpose of purchasing, attempting to purchase, possessing, or attempting to possess a tobacco product.

(b) An individual who violates subsection (a) hereof is guilty of a misdemeanor punishable by a fine of not more than fifty dollars (\$50.00) for each violation. Pursuant to a probation order, the court may also require an individual who violates subsection (a) hereof to participate in a health promotion and risk reduction assessment program, if available. An individual who is ordered to participate in a health promotion and risk reduction assessment program under this subsection is responsible for the costs of participating in the program. In addition, an individual who violates subsection (a) hereof is subject to the following:

(1) For the first violation, the court may order the individual to do one of the following:

A. Perform not more than sixteen hours of community service in a hospice, nursing home, or long-term care facility.

B. Participate in a health promotion and risk reduction program, as described in this subsection.

(2) For a second violation, in addition to participation in a health promotion and risk reduction program, the court may order the individual to perform not more than thirty-two hours of community service in a hospice, nursing home, or long-term care facility.

(3) For a third or subsequent violation, in addition to participation in a health promotion and risk reduction program, the court may order the individual to perform not more than forty-eight hours of community service in a hospice, nursing home, or long-term care facility.

(c) Subsection (a) hereof does not apply to a minor participating in any of the following:

(1) An undercover operation in which the minor purchases or receives a tobacco product under the direction of the minor's employer and with the prior approval of the local prosecutor's office as part of an employer-sponsored internal enforcement action.

(2) An undercover operation in which the minor purchases or receives a tobacco product under the direction of a State police or a local police agency as part of an enforcement action, unless the initial or contemporaneous purchase or receipt of the tobacco product by the minor was not under the direction of the State police or the local police agency and was not part of the undercover operation.

(3) Compliance checks in which the minor attempts to purchase tobacco products for the purpose of satisfying Federal substance abuse block grant youth tobacco access requirements, if the compliance checks are conducted under the direction of a substance abuse coordinating agency as defined in section 6103 of the Public Health Code, 1978 PA 368, MCL 333.6103, and with the prior approval of the State police or a local police agency.

(d) Subsection (a) hereof does not apply to the handling or transportation of a tobacco product by a minor under the terms of that minor's employment.

(e) This section does prohibit the individual from being charged with, convicted of, or sentenced for any other violation of law arising out of the violation of subsection (a) hereof.

(Ord. 855. Passed 4-9-12.)

656.99B SELLING CIGARETTE SEPARATELY PROHIBITED; EXCEPTION; VIOLATION AS MISDEMEANOR; PENALTY.

(a) Except as otherwise provided in subsection (b) below, a person who sells tobacco products at

retail shall not sell a cigarette separately from its package.

(b) Subsection (a) hereof does not apply to a person who sells tobacco products at retail in a tobacco specialty retail store or other retail store that deals exclusively in the sale of tobacco products and smoking paraphernalia.

(c) A person who violates subsection (a) hereof is guilty of a misdemeanor, punishable by a fine of not more than five hundred dollars (\$500.00) for each offense.

(Ord. 855. Passed 4-9-12.)

CITY OF HOWELL

9/11/2018

Name	Amount	Description
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H S A	\$2,646.35	
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TOTAL	\$2,646.35	
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BALANCE FORWARD	\$267,418.09	
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TOTAL	\$270,064.44	
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pay ending 9/1/2018	\$148,080.08	*****
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

AMER WATER	A W W A	08/31/2018	0001766935	GEN	ED MATERIALS-STND METHODS 23RD EDITI	
80731	PO BOX 972997	09/11/2018		N		349.00
07/20/2018	DALLAS TX, 75397-2997	/ /	0.0000	N		0.00
		09/11/2018		N		349.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-957.000	EDUCATION / TRAINING	349.00

AMER WATER	A W W A	08/31/2018	7001593547	GEN	2018-2019 UTILITY MEMBERSHIP	
80730	PO BOX 972997	09/11/2018		N		330.00
07/25/2018	DALLAS TX, 75397-2997	/ /	0.0000	N		0.00
		09/11/2018		N		330.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-840.000	DUES & MEMBERSHIPS	330.00

VENDOR TOTAL: 679.00

ADVANCED A	ADVANCE AUTO PARTS	08/31/2018	8082821210894	GEN	CONE ROOM AIR COMPRESSOR BELTS	
80725	AAP FINANCIAL SERVICES	09/11/2018		N		20.98
	P.O. BOX 742063	/ /	0.0000	N		0.00
07/31/2018	ATLANTA GA, 30374-2063	09/11/2018		N		20.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-930.009	REPAIR & MAINT - EQUIPMENT	20.98

ADVANCED A	ADVANCE AUTO PARTS	08/31/2018	8082822172313	GEN	OIL & FILTERS FOR MOWERS	
80726	AAP FINANCIAL SERVICES	09/11/2018		N		168.41
	P.O. BOX 742063	/ /	0.0000	N		0.00
08/09/2018	ATLANTA GA, 30374-2063	09/11/2018		N		168.41

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-757-775.000	MAINTENANCE SUPPLIES	168.41

ADVANCED A	ADVANCE AUTO PARTS	08/31/2018	8082822172318	GEN	GREASE FOR EQUIPMENT	
80727	AAP FINANCIAL SERVICES	09/11/2018		N		79.00
	P.O. BOX 742063	/ /	0.0000	N		0.00
08/09/2018	ATLANTA GA, 30374-2063	09/11/2018		N		79.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-757-775.000	MAINTENANCE SUPPLIES	79.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 268.39

ALLIED-EAG	ALLIED-EAGLE SUPPLY CO.	08/31/2018	1003625	GEN	GARBAGE BAGS & CLEANING SUPPLIES	
80729	1801 HOWARD ST	09/11/2018		N		172.22
08/08/2018	DETROIT MI, 48216	/ /	0.0000	N		0.00
		09/11/2018		N		172.22

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-757-775.000	MAINTENANCE SUPPLIES	172.22

ALLIED-EAG	ALLIED-EAGLE SUPPLY CO.	08/31/2018	1003646	GEN	CLEANING SUPPLIES FOR CITY PARKS & B	
80728	1801 HOWARD ST	09/11/2018		N		260.20
08/07/2018	DETROIT MI, 48216	/ /	0.0000	N		0.00
		09/11/2018		N		260.20

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-757-775.000	MAINTENANCE SUPPLIES	260.20

VENDOR TOTAL: 432.42

APEX SOFT	APEX SOFTWARE	08/31/2018	302056	GEN	2018-2019 MAINTENANCE	
80779	P.O. BOX 100145	09/11/2018		N		470.00
08/27/2018	SAN ANTONIO TX, 78201-1445	/ /	0.0000	N		0.00
		09/11/2018		N		470.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-822.000	COMPUTER SOFTWARE SUPPORT	470.00

VENDOR TOTAL: 470.00

PERF/BONDS	BASEMENT CRACKS & LEAKS-METRO, INC.	08/31/2018	PB18-167	GEN	BOND RELEASE: 304 S WALNUT	
80707	6915 E ALLEN RD	09/11/2018		N		750.00
08/30/2018	FENTON MI, 48430	/ /	0.0000	Y		0.00
		09/11/2018		N		750.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-283.000	DEV ESCROW	750.00

VENDOR TOTAL: 750.00

BELSON OUT	BELSON OUTDOORS INC	08/23/2018	167630	GEN	NEW GRILLS FOR CITY PARK	
80820	627 AMERSALE DR	09/11/2018		N		938.62
08/23/2018	NAPERVILLE IL, 60563	/ /	0.0000	N		0.00
		09/11/2018		N		938.62

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-775.006	MAINTENANCE SUPPLIES / PARKS	938.62
VENDOR TOTAL:		938.62

BS&A SOFT	BS&A SOFTWARE	08/28/2018	119743	GEN	ASSESSING.NET TRAINING BACKUS	
80791	14965 ABBEY LANE	09/11/2018		N		205.00
08/28/2018	BATH MI, 48808	/ /	0.0000	N		0.00
		09/11/2018		N		205.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-860.000	CONFERENCE /TRANSPORTATION	205.00
VENDOR TOTAL:		205.00

BYRUM ACE	BYRUM ACE HARDWARE	08/31/2018	618512	GEN	PRUNING SEALER	
80732	1250 E GRAND RIVER	09/11/2018		N		6.59
08/10/2018	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/11/2018		N		6.59

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-285-740.000	OPERATING SUPPLIES	6.59				
BYRUM ACE	BYRUM ACE HARDWARE	08/31/2018	618513	GEN	NEW DRINKING FOUNTAIN BOLTS	
80734	1250 E GRAND RIVER	09/11/2018		N		7.98
08/10/2018	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/11/2018		N		7.98

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-276-931.000	BUILDING MAINTENANCE	7.98				
BYRUM ACE	BYRUM ACE HARDWARE	08/31/2018	618516	GEN	NEW DRINKING FOUNTAIN PARTS	
80733	1250 E GRAND RIVER	09/11/2018		N		15.07
08/13/2018	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/11/2018		N		15.07

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-276-931.000	BUILDING MAINTENANCE	15.07				
BYRUM ACE	BYRUM ACE HARDWARE	08/31/2018	618517	GEN	DRAIN REPAIR FOR NEW DRINKING FOUNTA	
80735	1250 E GRAND RIVER	09/11/2018		N		7.48
08/10/2018	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/11/2018		N		7.48

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT				
101-276-931.000	BUILDING MAINTENANCE	7.48				
BYRUM ACE	BYRUM ACE HARDWARE	08/29/2018	618543	GEN	CLEANING SUPPLIES	
80812	1250 E GRAND RIVER	09/11/2018		N		20.98
08/29/2018	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/11/2018		N		20.98

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-775.006	MAINTENANCE SUPPLIES / PARKS	20.98
VENDOR TOTAL:		58.10

CONSUMERS	CONSUMERS ENERGY	08/29/2018	1000 2272 2688	GEN	DPW	
80813	P.O. BOX 740309	09/11/2018		N		1.93
08/29/2018	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		09/11/2018		N		1.93

Open

GL NUMBER	DESCRIPTION	AMOUNT
640-441-920.001	UTILITIES - GAS VACTOR BLDG	1.06
641-441-920.001	UTILITIES - GAS VACTOR BLDG	0.87
		1.93

CONSUMERS	CONSUMERS ENERGY	08/31/2018	201806266017	GEN	CITY UTILITIES - GAS 737 E WASHINGTO	
80740	P.O. BOX 740309	09/11/2018		N		8.64
08/15/2018	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		09/05/2018		N		8.64

PD CK# 89419 09/04/2018

GL NUMBER	DESCRIPTION	AMOUNT				
590-536-920.004	UTILITIES - PUMP STATION 737 E WASHINGT	8.64				
CONSUMERS	CONSUMERS ENERGY	08/31/2018	203141153470	GEN	CITY UTILITIES - GAS 150 MARION	
80736	P.O. BOX 740309	09/11/2018		N		53.60
08/15/2018	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		09/05/2018		N		53.60

PD CK# 89419 09/04/2018

GL NUMBER	DESCRIPTION	AMOUNT
591-564-920.001	UTILITIES - GAS 150 MARION ST	21.44
641-441-920.001	UTILITIES - GAS 150 MARION ST	32.16
		53.60

CONSUMERS	CONSUMERS ENERGY	08/31/2018	203141153471	GEN	CITY UTILITIES - GAS 152 MARION	
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
80737	P.O. BOX 740309	09/11/2018		N		8.06
08/15/2018	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		09/05/2018		N		8.06

PD CK# 89419 09/04/2018

GL NUMBER	DESCRIPTION	AMOUNT
640-441-920.001	UTILITIES - GAS 152 MARION ST	8.06

CONSUMERS	CONSUMERS ENERGY	08/31/2018	203141153474	GEN	CITY UTILITIES - GAS 717 S MICHIGAN	11.96
80738	P.O. BOX 740309	09/11/2018		N		11.96
08/15/2018	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		09/05/2018		N		11.96

PD CK# 89419 09/04/2018

GL NUMBER	DESCRIPTION	AMOUNT
591-564-920.001	UTILITIES - GAS 717 S MICHIGAN	11.96

CONSUMERS	CONSUMERS ENERGY	08/31/2018	205276959452	GEN	CITY UTILITIES - GAS 1191 PINCKNEY	33.28
80739	P.O. BOX 740309	09/11/2018		N		33.28
08/15/2018	CINCINNATI OH, 45274-0309	/ /	0.0000	N		0.00
		09/05/2018		N		33.28

PD CK# 89419 09/04/2018

GL NUMBER	DESCRIPTION	AMOUNT
590-564-920.001	UTILITIES - GAS 1191 PINCKNEY RD	33.28

VENDOR TOTAL: 117.47

CORRIGAN	CORRIGAN OIL COMPANY	08/28/2018	6670422-IN	GEN	FUEL- 87 ETHANOL	5,397.41
80814	775 N SECOND ST	09/11/2018		N		5,397.41
08/28/2018	BRIGHTON MI, 48116	/ /	0.0000	N		0.00
		09/11/2018		N		5,397.41

Open

GL NUMBER	DESCRIPTION	AMOUNT
640-441-751.000	GASOLINE & DIESEL FUEL	5,397.41

VENDOR TOTAL: 5,397.41

CSX	CSX TRANSPORTATION	08/24/2018	8357608	GEN	RAIL MAINT	5,934.00
80805	P.O. BOX 530181	09/11/2018		N		5,934.00
08/24/2018	ATLANTA GA, 30353-0181	/ /	0.0000	N		0.00
		09/11/2018		N		5,934.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
202-463-804.011	CONTRACT SERV - RR MAINT	5,934.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 5,934.00

DEMUSE TOP	DEMEUSE TOPSOIL	08/28/2018	8/21/2018	GEN	MULCH & TOP SOIL	
80815	4618 M-59	09/11/2018		N		298.00
08/28/2018	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/11/2018		N		298.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-775.006	MAINTENANCE SUPPLIES / PARKS	298.00

VENDOR TOTAL: 298.00

GHD SER	GHD SERVICES INC.	08/31/2018	942360	GEN	LUCY ROAD SERVICES PAY #4	
80741	P.O. BOX 392237	09/11/2018		N		1,901.22
08/15/2018	PITTSBURGH PA, 15251-9237	/ /	0.0000	N		0.00
		09/11/2018		N		1,901.22

Open

GL NUMBER	DESCRIPTION	AMOUNT
227-290-801.004	ENGINEERING SERVICES	1,901.22

VENDOR TOTAL: 1,901.22

GRACON SER	GRACON SERVICES INC	08/29/2018	12601	GEN	DATA CENTER HP MAINTENANCE	
80792		09/11/2018		N		1,685.00
	4265 OKEMOS RD, STE A					
08/29/2018	OKEMOS MI, 48864-3285	/ /	0.0000	Y		0.00
		09/11/2018		N		1,685.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-677.014	IT SHARED SERVICES - BRIGHTON	870.67
101-228-822.001	NETWORK SUPPORT	564.35
101-000-081.001	DUE FROM REC AUTHORITY	249.98
		<u>1,685.00</u>

GRACON SER	GRACON SERVICES INC	08/23/2018	12609	GEN	WASTE WATER WIFI ACCESS POINT & SWIT	
80795		09/11/2018		N		952.00
	4265 OKEMOS RD, STE A					
08/23/2018	OKEMOS MI, 48864-3285	/ /	0.0000	N		0.00
		09/11/2018		N		952.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-980.004	EQUIP /COMPUTER HARDWARE	952.00

VENDOR TOTAL: 2,637.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

GRAINGER	GRAINGER	08/31/2018	9871009313	GEN	WELL 5 REPAIRS	
80743	DEPT 825552573	09/11/2018		N		243.35
08/09/2018	PALATINE IL, 60038-0001	/ /	0.0000	N		0.00
		09/11/2018		N		243.35

Open

GL NUMBER	DESCRIPTION	AMOUNT
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591-564-930.008 REPAIR & MAINT - PUMP STATION

243.35

GRAINGER	GRAINGER	08/31/2018	9875217219	GEN	SLAKER REPAIR	
80744	DEPT 825552573	09/11/2018		N		76.40
08/14/2018	PALATINE IL, 60038-0001	/ /	0.0000	N		0.00
		09/11/2018		N		76.40

Open

GL NUMBER	DESCRIPTION	AMOUNT
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591-564-930.009 REPAIR & MAINT - EQUIPMENT

76.40

GRAINGER	GRAINGER	08/31/2018	9875217227	GEN	HAND CLEANER & TOWELS	
80745	DEPT 825552573	09/11/2018		N		35.60
08/14/2018	PALATINE IL, 60038-0001	/ /	0.0000	N		0.00
		09/11/2018		N		35.60

Open

GL NUMBER	DESCRIPTION	AMOUNT
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591-564-775.000 MAINTENANCE SUPPLIES

35.60

GRAINGER	GRAINGER	08/31/2018	9877738766	GEN	DRAIN CLEANER	
80742	DEPT 825552573	09/11/2018		N		41.87
08/16/2018	PALATINE IL, 60038-0001	/ /	0.0000	N		0.00
		09/11/2018		N		41.87

Open

GL NUMBER	DESCRIPTION	AMOUNT
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591-564-775.000 MAINTENANCE SUPPLIES

41.87

GRAINGER	GRAINGER	08/23/2018	9883201619	GEN	FILTER	
80819	DEPT 825552573	09/11/2018		N		26.88
08/23/2018	PALATINE IL, 60038-0001	/ /	0.0000	N		0.00
		09/11/2018		N		26.88

Open

GL NUMBER	DESCRIPTION	AMOUNT
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591-564-740.004 OPERATING SUPPLIES / TOOLS

26.88

GRAINGER	GRAINGER	08/23/2018	9885012709	GEN	FILTERS	
80818	DEPT 825552573	09/11/2018		N		16.40
08/23/2018	PALATINE IL, 60038-0001	/ /	0.0000	N		0.00
		09/11/2018		N		16.40

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-740.004	OPERATING SUPPLIES / TOOLS	16.40
VENDOR TOTAL:		440.50

HACH CO	HACH COMPANY	08/31/2018	11088970	GEN	LAB CHEMICALS	
80746	2207 COLLECTIONS CENTER DR	09/11/2018		N		176.66
08/13/2018	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		09/11/2018		N		176.66

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.005	MAINTENANCE SUPPLY - LIME	5,920.00
VENDOR TOTAL:		5,920.00

HACH CO	HACH COMPANY	08/31/2018	11088970	GEN	LAB CHEMICALS	
80746	2207 COLLECTIONS CENTER DR	09/11/2018		N		176.66
08/13/2018	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		09/11/2018		N		176.66

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.003	LABORATORY SUPPLIES	176.66

HACH CO	HACH COMPANY	08/31/2018	11092923	GEN	TURBIDIMETER CALIBRATION STANDARDS	
80747	2207 COLLECTIONS CENTER DR	09/11/2018		N		396.00
08/15/2018	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		09/11/2018		N		396.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.003	LABORATORY SUPPLIES	396.00
VENDOR TOTAL:		572.66

HAVILAND	HAVILAND	08/31/2018	289759	GEN	PLANT CHEMICALS 8/16/18	
80748	421 ANN ST NW	09/11/2018		N		365.00
08/21/2018	GRAND RAPIDS MI, 49504-2075	/ /	0.0000	N		0.00
		09/11/2018		N		365.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.004	CHEMICALS	365.00
VENDOR TOTAL:		365.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

PERF/BONDS	HOMEVIEW IMPROVEMENTS LLC	09/05/2018	PB18-102	GEN	BOND RELEASE: 1908 OAK SQUIRE LN	
80708	1475 N M52	09/11/2018		N		750.00
09/05/2018	OWOSSO MI, 48867	/ /	0.0000	Y		0.00
		09/11/2018		N		750.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-283.000	DEV ESCROW	750.00

VENDOR TOTAL: 750.00

PERF/BONDS	HOWELL AREA PARKS AND RECREATION	09/05/2018	PB17-129/PB17-13	GEN	BOND RELEASE: 214 N WALNUT	
80709	925 W GRAND RIVER	09/11/2018		N		250.00
09/05/2018	HOWELL MI, 48843	/ /	0.0000	Y		0.00
		09/11/2018		N		250.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-000-283.000	DEV ESCROW	250.00

VENDOR TOTAL: 250.00

HOW HARDW	HOWELL HARDWARE	08/31/2018	92197	GEN	CABLE & CLAMP FOR LAB & BREAKROOM MO	
80719	1076 S MICHIGAN AVE	09/11/2018		N		29.27
07/30/2018	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/11/2018		N		29.27

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-930.007	REPAIR & MAINT - PLANT	29.27

HOW HARDW	HOWELL HARDWARE	08/31/2018	92241	GEN	SPRINKLER HEAD	
80720	1076 S MICHIGAN AVE	09/11/2018		N		4.99
08/02/2018	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/11/2018		N		4.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-276-740.000	OPERATING SUPPLIES	4.99

HOW HARDW	HOWELL HARDWARE	08/31/2018	92255	GEN	WATER LINE ELBOW REPLACEMENT	
80764	1076 S MICHIGAN AVE	09/11/2018		N		6.19
08/02/2018	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/11/2018		N		6.19

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-930.007	REPAIR & MAINT - PLANT	6.19

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

HOW HARDW	HOWELL HARDWARE	08/31/2018	92255 CREDIT	GEN	ELBOW ON WATER LINE REPLACEMENT	
80765	1076 S MICHIGAN AVE	09/11/2018		N		(6.19)
08/03/2018	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/11/2018		N		(6.19)

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-930.007	REPAIR & MAINT - PLANT	(6.19)

HOW HARDW	HOWELL HARDWARE	08/31/2018	92274	GEN	WATER LINE ELBOW TO GRIT SYSTEM REPL	
80722	1076 S MICHIGAN AVE	09/11/2018		N		9.69
08/03/2018	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/11/2018		N		9.69

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-930.007	REPAIR & MAINT - PLANT	9.69

HOW HARDW	HOWELL HARDWARE	08/31/2018	92276	GEN	GRIT ELBOW REPAIR	
80721	1076 S MICHIGAN AVE	09/11/2018		N		46.99
08/03/2018	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/11/2018		N		46.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-930.007	REPAIR & MAINT - PLANT	46.99

HOW HARDW	HOWELL HARDWARE	08/31/2018	92307	GEN	DRANO	
80723	1076 S MICHIGAN AVE	09/11/2018		N		6.99
08/06/2018	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/11/2018		N		6.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-727.000	OFFICE SUPPLIES	6.99

HOW HARDW	HOWELL HARDWARE	08/14/2018	92436	GEN	IRRIGATION REPAIR	
80807	1076 S MICHIGAN AVE	09/11/2018		N		7.54
08/14/2018	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/11/2018		N		7.54

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-276-931.000	BUILDING MAINTENANCE	7.54

HOW HARDW	HOWELL HARDWARE	08/31/2018	92441	GEN	TORCH FOR IRRIGATION REPAIRS	
80724	1076 S MICHIGAN AVE	09/11/2018		N		40.98
08/14/2018	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/11/2018		N		40.98

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-757-775.000	MAINTENANCE SUPPLIES	40.98
HOW HARDW	HOWELL HARDWARE	08/14/2018 92528 GEN AIR LINE REPAIR
80808	1076 S MICHIGAN AVE	09/11/2018 N 1.49
08/14/2018	HOWELL MI, 48843	/ / 0.0000 N 0.00
		09/11/2018 N 1.49

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-276-931.000	BUILDING MAINTENANCE	1.49
HOW HARDW	HOWELL HARDWARE	08/24/2018 92576 GEN CAULK FOR STEPS
80809	1076 S MICHIGAN AVE	09/11/2018 N 9.99
08/24/2018	HOWELL MI, 48843	/ / 0.0000 N 0.00
		09/11/2018 N 9.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-751-775.006	MAINTENANCE SUPPLIES / PARKS	9.99
HOW HARDW	HOWELL HARDWARE	08/29/2018 92641 GEN SPRINGS FOR VACUUM CLEANER
80810	1076 S MICHIGAN AVE	09/11/2018 N 11.08
08/29/2018	HOWELL MI, 48843	/ / 0.0000 N 0.00
		09/11/2018 N 11.08

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-930.009	REPAIR & MAINT - EQUIPMENT	11.08

VENDOR TOTAL: 169.01

HOWELL POS	HOWELL POSTMASTER	09/01/2018 9/04/2018 GEN POSTAGE WATER BILLS
80796		09/11/2018 N 350.00
09/01/2018	HOWELL MI, 48843	/ / 0.0000 N 0.00
		09/05/2018 N 350.00

PD CK# 89424 09/05/2018

GL NUMBER	DESCRIPTION	AMOUNT
590-536-730.000	POSTAGE	175.00
591-290-730.000	POSTAGE	175.00
		350.00

VENDOR TOTAL: 350.00

INCH	INCH MEMORIALS	08/31/2018 83103 GEN NICHE ENGRAVING - KINDER
80752	580 SOUTH MAIN ST	09/11/2018 N 150.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

08/01/2018	NORTHVILLE MI, 48167	/ /	0.0000	N		0.00
		09/11/2018		N		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-276-804.028	NICHE ENGRAVING	150.00

INCH	INCH MEMORIALS	08/31/2018	83104	GEN	NICHE ENGRAVING - DALIAN, SHARON	
80751	580 SOUTH MAIN ST	09/11/2018		N		150.00
08/01/2018	NORTHVILLE MI, 48167	/ /	0.0000	N		0.00
		09/11/2018		N		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-276-804.028	NICHE ENGRAVING	150.00

INCH	INCH MEMORIALS	08/31/2018	83105	GEN	NICHE ENGRAVING - DALIAN, DUANE	
80750	580 SOUTH MAIN ST	09/11/2018		N		150.00
08/01/2018	NORTHVILLE MI, 48167	/ /	0.0000	N		0.00
		09/11/2018		N		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-276-804.028	NICHE ENGRAVING	150.00

INCH	INCH MEMORIALS	08/31/2018	83106	GEN	NICHE ENGRAVING-LAVALLEE	
80749	580 SOUTH MAIN ST	09/11/2018		N		150.00
08/01/2018	NORTHVILLE MI, 48167	/ /	0.0000	N		0.00
		09/11/2018		N		150.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-276-804.028	NICHE ENGRAVING	150.00

VENDOR TOTAL: 600.00

JACK DOHEN	JACK DOHENY COMPANY INC	08/31/2018	A12777	GEN	LOCATOR FOR SEWER CAMERA & DIGS	
80753	L-3846	09/11/2018		N		2,275.00
05/16/2018	COLUMBUS OH, 43260-3846	/ /	0.0000	N		0.00
		09/11/2018		N		2,275.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-536-740.000	OPERATING SUPPLIES	568.75
590-536-775.000	MAINTENANCE SUPPLIES	568.75
203-454-775.000	MAINTENANCE SUPPLIES	568.75
202-454-775.000	MAINTENANCE SUPPLIES	568.75

2,275.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VENDOR TOTAL: 2,275.00

KONICA MIN 80821	KONICA MINOLTA BUSINESS SOLUTIONS USA, INC. DEPT CH 19188	08/23/2018 09/11/2018	253572080	GEN N	MAINT AGREEMENT & COPIES	92.42
08/23/2018	PALATINE IL, 60055-9188	/ / 09/11/2018	0.0000	N N		0.00 92.42

Open

GL NUMBER	DESCRIPTION	AMOUNT
641-441-930.005	OFFICE EQUIPMENT MAINTENANCE	92.42

VENDOR TOTAL: 92.42

LIV CO CLE 80754	LIVINGSTON COUNTY CLERK, ELECTIONS 200 E GRAND RIVER	08/31/2018 09/11/2018	6083	GEN N	8/7/18 PRIMARY ELECTION REIMBURSEMEN	981.12
08/20/2018	HOWELL MI, 48843	/ / 09/11/2018	0.0000	Y N		0.00 981.12

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-262-822.000	COMPUTER SOFTWARE SUPPORT	900.00
101-262-900.000	PRINTING & PUBLISHING	75.84
101-262-727.000	OFFICE SUPPLIES	5.28
		981.12

VENDOR TOTAL: 981.12

LIV CNTY R 80757	LIVINGSTON COUNTY ROAD COMMISSION 3535 GRAND OAKS DR.	08/31/2018 09/11/2018	5464	GEN N	COLD PATCH	583.11
07/31/2018	HOWELL MI, 48843	/ / 09/11/2018	0.0000	N N		0.00 583.11

Open

GL NUMBER	DESCRIPTION	AMOUNT
202-463-775.000	MAINTENANCE SUPPLIES	271.21
203-463-775.000	MAINTENANCE SUPPLIES	311.90
		583.11

VENDOR TOTAL: 583.11

LIV CO 80827	LIVINGSTON COUNTY TREASURER 200 E GRAND RIVER	08/31/2018 09/11/2018	JUNE2018	GEN N	JANITORIAL SERVICES	1,955.47
08/31/2018	HOWELL MI, 48843	/ / 09/11/2018	0.0000	N N		0.00 1,955.47

Open

GL NUMBER	DESCRIPTION	AMOUNT
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

101-265-930.003	REP & MAINT - BOILER / AIR					196.27
101-751-931.000	BUILDING MAINTENANCE					52.13
641-441-804.001	CONTRACT SERV - JANITOR					746.83
641-441-931.000	BUILDING MAINTENANCE					356.11
591-564-931.000	BUILDING MAINTENANCE					52.13
590-564-930.007	REPAIR & MAINT - PLANT					552.00

1,955.47

LIV CO	LIVINGSTON COUNTY TREASURER	08/31/2018	MAY2018	GEN	JANITORIAL SERVICES	
80826	200 E GRAND RIVER	09/11/2018		N		1,447.48
08/31/2018	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/11/2018		N		1,447.48

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-265-930.003	REP & MAINT - BOILER / AIR	261.23
101-751-931.000	BUILDING MAINTENANCE	52.13
641-441-804.001	CONTRACT SERV - JANITOR	746.83
641-441-931.000	BUILDING MAINTENANCE	335.16
591-564-931.000	BUILDING MAINTENANCE	52.13

1,447.48

VENDOR TOTAL: 3,402.95

MASTER MED	MASTER MEDIA SUPPLY	08/27/2018	79243	GEN	OFFICE SUPPLIES	
80816	P O BOX 705	09/11/2018		N		97.43
08/27/2018	HOWELL MI, 48844	/ /	0.0000	N		0.00
		09/11/2018		N		97.43

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-727.000	OFFICE SUPPLIES	97.43

MASTER MED	MASTER MEDIA SUPPLY	08/27/2018	79251	GEN	OFFICE SUPPLIES	
80817	P O BOX 705	09/11/2018		N		20.51
08/27/2018	HOWELL MI, 48844	/ /	0.0000	N		0.00
		09/11/2018		N		20.51

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-727.000	OFFICE SUPPLIES	20.51

VENDOR TOTAL: 117.94

EMPLOYEE	MCCLANAHAN, JASON	08/29/2018	9-4-2018	GEN	MILEAGE - CONFERENCE	
80828		09/11/2018		N		65.40
08/29/2018	,	/ /	0.0000	N		0.00
		09/11/2018		N		65.40

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-276-860.000	CONFERENCE /TRANSPORTATION	65.40
VENDOR TOTAL:		65.40

METRON-80758	METRON-FARNIER, LLC	08/31/2018	26485	GEN	WATER METERS	
	5665 AIRPORT BLVD., SUITE B 105	09/11/2018		N		11,286.24
08/07/2018	BOULDER CO, 80301	/ /	0.0000	N		0.00
		09/11/2018		N		11,286.24

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-536-970.001	WATER METERS	5,643.12
590-536-970.001	WATER METERS	5,643.12
VENDOR TOTAL:		11,286.24

MI ASSESS 80778	MICHIGAN ASSESSORS ASSOCIATION	09/05/2018	2018 BACKUS	GEN	2018 MEMBERSHIP BACKUS	
	P O BOX 638	09/11/2018		N		100.00
09/05/2018	GRAND LEDGE MI, 48837	/ /	0.0000	N		0.00
		09/11/2018		N		100.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-191-840.000	DUES & MEMBERSHIPS	100.00

MI ASSESS 80759	MICHIGAN ASSESSORS ASSOCIATION	08/31/2018	MAA-449	GEN	JUNE 2018 AD FOR ASSESSOR	
	P O BOX 638	09/11/2018		N		125.00
06/07/2018	GRAND LEDGE MI, 48837	/ /	0.0000	N		0.00
		09/11/2018		N		125.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-270-900.000	PRINTING & PUBLISHING	125.00

VENDOR TOTAL:		225.00
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KROGER 80806	MICHIGAN CUSTOMER CHARGES	08/31/2018	720 10 53 452	GEN	MISC SUPPLIES	
		09/11/2018		N		36.54
	3444 SOLUTIONS CENTER					
05/21/2018	CHICAGO IL, 60677-3004	/ /	0.0000	N		0.00
		09/11/2018		N		36.54

Open

GL NUMBER	DESCRIPTION	AMOUNT
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

101-265-775.001	JANITOR SUPPLIES					4.58
590-564-740.000	OPERATING SUPPLIES					4.18
591-564-775.000	MAINTENANCE SUPPLIES					6.47
641-441-775.000	MAINTENANCE SUPPLIES					21.31
						36.54

VENDOR TOTAL: 36.54

MI MUN RSK	MICHIGAN MUNICIPAL RISK MANAGEMENT	09/01/2018	M0001156/#2	GEN	2ND INSTALLMENT GENERAL INSURANCE	
80789	DRAWER #64458	09/11/2018		N		39,244.00
09/01/2018	DETROIT MI, 48264	/ /	0.0000	N		0.00
						39,244.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215-910.000	INSURANCE	392.44
101-191-910.000	INSURANCE	392.44
101-265-910.000	INSURANCE	2,354.64
101-276-910.000	INSURANCE	784.88
101-301-910.000	INSURANCE	5,886.60
101-722-910.000	INSURANCE	5,101.72
101-751-910.000	INSURANCE	2,354.64
202-482-910.000	INSURANCE	3,924.40
203-482-910.000	INSURANCE	1,569.76
590-564-910.000	INSURANCE	3,531.96
590-536-910.000	INSURANCE	1,177.32
591-290-910.000	INSURANCE	3,531.96
641-441-910.000	INSURANCE	1,569.76
640-441-910.000	INSURANCE	5,492.16
101-284-910.000	INSURANCE	786.88
101-350-910.000	INSURANCE	392.44
		39,244.00

MI MUN RSK	MICHIGAN MUNICIPAL RISK MANAGEMENT	09/01/2018	R0001156/#2	GEN	RETENTION FUND INSURANCE	
80790	DRAWER #64458	09/11/2018		N		12,500.00
09/01/2018	DETROIT MI, 48264	/ /	0.0000	N		0.00
						12,500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-215-910.000	INSURANCE	125.00
101-191-910.000	INSURANCE	125.00
101-265-910.000	INSURANCE	750.00
101-276-910.000	INSURANCE	250.00
101-301-910.000	INSURANCE	1,875.00
101-722-910.000	INSURANCE	1,625.00
101-751-910.000	INSURANCE	750.00
202-482-910.000	INSURANCE	1,250.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
203-482-910.000	INSURANCE					500.00
590-564-910.000	INSURANCE					1,125.00
590-536-910.000	INSURANCE					375.00
591-290-910.000	INSURANCE					1,125.00
641-441-910.000	INSURANCE					500.00
640-441-910.000	INSURANCE					1,748.00
101-284-910.000	INSURANCE					252.00
101-350-910.000	INSURANCE					125.00
						12,500.00

VENDOR TOTAL: 51,744.00

NORTHWEST	NORTHWEST PIPE & SUPPLY INC	08/31/2018	26332	GEN	IRRIGATION REPAIR	
80760	6430 GRAND RIVER	09/11/2018		N		50.11
07/26/2018	BRIGHTON MI, 48114	/ /	0.0000	N		0.00
		09/11/2018		N		50.11

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-757-775.000	MAINTENANCE SUPPLIES	50.11

VENDOR TOTAL: 50.11

OFFICE DEP	OFFICE DEPOT	08/22/2018	189826679001	GEN	PAPER & MOUSEPAD	
80710	P O BOX 633211	09/11/2018		N		68.22
08/22/2018	CINCINNATI OH, 45263-3211	/ /	0.0000	N		0.00
		09/11/2018		N		68.22

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-727.000	OFFICE SUPPLIES	31.99
641-441-727.000	OFFICE SUPPLIES	36.23
		68.22

OFFICE DEP	OFFICE DEPOT	08/22/2018	189826704001	GEN	SCALE	
80711	P O BOX 633211	09/11/2018		N		6.39
08/22/2018	CINCINNATI OH, 45263-3211	/ /	0.0000	N		0.00
		09/11/2018		N		6.39

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-727.000	OFFICE SUPPLIES	6.39

VENDOR TOTAL: 74.61

PACE	PACE ANALYTICAL SERVICES LLC	08/31/2018	18100228007	GEN	PFAS-PLANT TAP TESTING	
80716	P.O. BOX 684056	09/11/2018		N		500.00
08/27/2018	CHICAGO IL, 60695-4056	/ /	0.0000	Y		0.00

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

		09/11/2018		N		500.00
Open						

GL NUMBER	DESCRIPTION	AMOUNT
591-564-804.000	CONTRACTUAL SERVICES	500.00

VENDOR TOTAL: 500.00

PAYROLL	PAYROLL FUND	09/01/2018	0912018	GEN	PAYROLL ENDING SEPT 1, 2018	
80766		09/11/2018		N		148,080.08
09/01/2018	,	/ /	0.0000	N		0.00
		09/04/2018		N		148,080.08

PD CK# 89420 09/04/2018

GL NUMBER	DESCRIPTION	AMOUNT
101-000-001.002	PAYROLL CHECKING	148,080.08

VENDOR TOTAL: 148,080.08

PERKINS PL	PERKINS, DENNIS, PLLC	08/23/2018	SEPT 5, 2018	GEN	PROFESSIONAL SERVICES	
80823	528 W GRAND RIVER	09/11/2018		N		5,796.00
08/23/2018	HOWELL MI, 48843	/ /	0.0000	N		0.00
		09/11/2018		Y		5,796.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-266-826.002	LEGAL FEES - RETAINER	1,050.00
101-266-826.003	LEGAL FEES - CRIMINAL	1,743.00
101-266-826.004	LEGAL FEES - CIVIL	3,003.00
		5,796.00

VENDOR TOTAL: 5,796.00

RESTROOM D	RESTROOM DIRECT	08/31/2018	23564	GEN	NEW DRINKING FOUNTAIN	
80761	129 OAKPARK DR, UNIT A	09/11/2018		N		961.69
08/08/2018	MOORESVILLE NC, 28115	/ /	0.0000	N		0.00
		09/11/2018		N		961.69

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-276-931.000	BUILDING MAINTENANCE	961.69

VENDOR TOTAL: 961.69

SAFETY-KLE	SAFETY-KLEEN SYSTEMS INC	08/06/2018	77357312	GEN	OIL REMOVAL	
80829		09/11/2018		N		568.29
08/06/2018	P.O. BOX 382066	/ /	0.0000	N		0.00
	PITTSBURGH PA, 15250-8066					

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

		09/11/2018		N		568.29
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Open

GL NUMBER	DESCRIPTION	AMOUNT
640-441-751.001	VEHICLE OIL & VARIOUS SUPPLIES	294.03
591-564-804.000	CONTRACTUAL SERVICES	274.26
		<u>568.29</u>

VENDOR TOTAL: 568.29

SEHI COMPU	SEHI COMPUTER PRODUCTS, INC	08/28/2018	100180033	GEN	IT LAPTOP HARD DRIVE REPLACEMENT	
80793	2930 BOND ST	09/11/2018		N		146.00
08/28/2018	ROCHESTER HILLS MI, 48309	/ /	0.0000	N		0.00
		09/11/2018		N		146.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-228-980.004	EQUIP /COMPUTER HARDWARE	146.00

SEHI COMPU	SEHI COMPUTER PRODUCTS, INC	08/28/2018	100180810	GEN	CITY MANAGER HARD DRIVE REPLACEMENT	
80794	2930 BOND ST	09/11/2018		N		146.00
08/28/2018	ROCHESTER HILLS MI, 48309	/ /	0.0000	N		0.00
		09/11/2018		N		146.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-980.004	EQUIP /COMPUTER HARDWARE	146.00

VENDOR TOTAL: 292.00

SEMCOG	SEMCOG	08/31/2018	07022018	GEN	2018-2019 MGMT AGENCY SERVICE CHARGE	
80715	1001 WOODWARD AVE	09/11/2018		N		450.00
	SUITE 1400					
07/02/2018	DETROIT MI, 48226	/ /	0.0000	N		0.00
		09/11/2018		N		450.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-840.000	DUES & MEMBERSHIPS	450.00

VENDOR TOTAL: 450.00

PERF/BONDS	SERUGA, BOBBY J	08/31/2018	PB18-158	GEN	BOND RELEASE: 931 SPRING	
80706	2829 BLOSSOM FARMS DR	09/11/2018		N		750.00
08/28/2018	HOWELL MI, 48843	/ /	0.0000	Y		0.00
		09/11/2018		N		750.00

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

GL NUMBER	DESCRIPTION	AMOUNT
101-000-283.000	DEV ESCROW	750.00

VENDOR TOTAL: 750.00

STAPLESBUS	STAPLES BUSINESS ADVANTAGE	08/31/2018	3382401504	GEN	ACT# DET 10133284, CHAIR	
80801	P.O. BOX 660409	09/11/2018		N		299.99
08/01/2018	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		09/11/2018		N		299.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
641-441-740.020	OPER SUPP/FURNITURE	299.99

STAPLESBUS	STAPLES BUSINESS ADVANTAGE	08/31/2018	3384456784	GEN	ACT# DET 10133284, COMPUTER MONITOR	
80804	P.O. BOX 660409	09/11/2018		N		258.99
07/21/2018	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		09/11/2018		N		258.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-980.004	EQUIP /COMPUTER HARDWARE	258.99

STAPLESBUS	STAPLES BUSINESS ADVANTAGE	08/31/2018	3385954229	GEN	ACT# DET 10133284, SCADA MONITOR	
80803	P.O. BOX 660409	09/11/2018		N		387.38
08/04/2018	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		09/11/2018		N		387.38

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-980.004	EQUIP /COMPUTER HARDWARE	387.38

STAPLESBUS	STAPLES BUSINESS ADVANTAGE	08/31/2018	3385954231	GEN	ACT# DET 10133284, COMPUTER CORDS	
80802	P.O. BOX 660409	09/11/2018		N		9.99
08/04/2018	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		09/11/2018		N		9.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-564-980.004	EQUIP /COMPUTER HARDWARE	9.99

STAPLESBUS	STAPLES BUSINESS ADVANTAGE	08/28/2018	3387279354	GEN	ACT# DET 10133284 WIRELESS TRACKBALL	
80797	P.O. BOX 660409	09/11/2018		N		33.50
08/28/2018	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		09/11/2018		N		33.50

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-536-775.000	MAINTENANCE SUPPLIES	33.50

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	
Ref #	Address	CK Run Date	PO	Hold		Gross Amount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Discount
Invoice Notes		Due Date		1099		Net Amount

STAPLESBUS	STAPLES BUSINESS ADVANTAGE	08/28/2018	3387881041	GEN	ACT# DET 10133284, KEYBOARD	
80798	P.O. BOX 660409	09/11/2018		N		24.19
08/28/2018	DALLAS TX, 75266-0409	/ /	0.0000	Y		0.00
		09/11/2018		N		24.19

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-536-775.000	MAINTENANCE SUPPLIES	24.19

STAPLESBUS	STAPLES BUSINESS ADVANTAGE	08/28/2018	3388881080	GEN	ACT# DET 10133284, OFFICE SUPPLIES	
80799	P.O. BOX 660409	09/11/2018		N		140.63
08/28/2018	DALLAS TX, 75266-0409	/ /	0.0000	Y		0.00
		09/11/2018		N		140.63

Open

GL NUMBER	DESCRIPTION	AMOUNT
101-172-727.000	OFFICE SUPPLIES	140.63

STAPLESBUS	STAPLES BUSINESS ADVANTAGE	09/01/2018	3388881081	GEN	ACT# DET 10133284, SPECIAL FLEXIMOUN	
80800	P.O. BOX 660409	09/11/2018		N		42.99
09/01/2018	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		09/11/2018		N		42.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
590-536-775.000	MAINTENANCE SUPPLIES	42.99

STAPLESBUS	STAPLES BUSINESS ADVANTAGE	08/31/2018	8050706906	GEN	OFFICE CHAIR	
80712	P.O. BOX 660409	09/11/2018		N		176.99
07/21/2018	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		09/11/2018		N		176.99

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-727.000	OFFICE SUPPLIES	176.99

STAPLESBUS	STAPLES BUSINESS ADVANTAGE	08/31/2018	8050975727	GEN	CONFERENCE/TRAINING CHAIRS	
80713	P.O. BOX 660409	09/11/2018		N		1,371.86
08/11/2018	DALLAS TX, 75266-0409	/ /	0.0000	N		0.00
		09/11/2018		N		1,371.86

Open

GL NUMBER	DESCRIPTION	AMOUNT
641-441-740.020	OPER SUPP/FURNITURE	1,371.86

VENDOR TOTAL: 2,746.51

DEQ	STATE OF MICHIGAN	08/31/2018	8/23/18	GEN	OPERATOR RENEWAL-MARZOLF	
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Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

80763	MDEQ, ACCOUNTING SERVICES DIVISION	09/11/2018		N		95.00
	P.O. BOX 30657					
08/23/2018	LANSING MI, 48909-8157	/ /	0.0000	Y		0.00
		09/11/2018		N		95.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-840.000	DUES & MEMBERSHIPS	95.00

DEQ	STATE OF MICHIGAN	09/01/2018	EXAM/WHITE	GEN	EXAM FEE - WHITE	
80780	MDEQ, OFFICE OF FINANCIAL MANAGMENT	09/11/2018		N		70.00
	P.O. BOX 30657					
09/01/2018	LANSING MI, 48909-8157	/ /	0.0000	Y		0.00
		09/04/2018		N		70.00

PD CK# 89425 09/05/2018

GL NUMBER	DESCRIPTION	AMOUNT
591-564-957.000	EDUCATION / TRAINING	70.00

VENDOR TOTAL: 165.00

UNIVAR	UNIVAR USA INC	08/24/2018	DT820208	GEN	PLANT CHEMICALS	
80825	13009 COLLECTIONS CENTER DR	09/11/2018		N		1,244.22
08/24/2018	CHICAGO IL, 60693	/ /	0.0000	N		0.00
		09/11/2018		N		1,244.22

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.004	CHEMICALS	1,244.22

VENDOR TOTAL: 1,244.22

US BNK-970	US BANK	08/31/2018	5095682	GEN	N PARKING LOTS	
80782	CM-9690	09/11/2018		N		500.00
	P.O. BOX 70870					
08/31/2018	SAINT PAUL MN, 55170-9690	/ /	0.0000	Y		0.00
		09/11/2018		N		500.00

Open

GL NUMBER	DESCRIPTION	AMOUNT
394-906-996.000	PAYING AGENT FEES	500.00

US BNK-970	US BANK	08/31/2018	5101320	GEN	SEWER PH 1	
80781	CM-9690	09/11/2018		N		500.00
	P.O. BOX 70870					
08/31/2018	SAINT PAUL MN, 55170-9690	/ /	0.0000	Y		0.00
		09/11/2018		N		500.00

Open

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

GL NUMBER	DESCRIPTION	AMOUNT
590-906-996.000	PAYING AGENT FEES	500.00
US BNK-970 80788	US BANK CM-9690 P.O. BOX 70870	08/31/2018 5101321 09/11/2018
		GEN LOOP RD PH 1 N
08/31/2018	SAINT PAUL MN, 55170-9690	/ / 0.0000 09/11/2018
		Y N
Open		500.00 0.00 500.00

GL NUMBER	DESCRIPTION	AMOUNT
380-906-996.000	PAYING AGENT FEES	500.00
		VENDOR TOTAL: 1,500.00

VERIZON WI 80832	VERIZON WIRELESS P O BOX 15062	08/06/2018 9813488374 09/11/2018	GEN N	CELLULAR COMMUNICATIONS	1,528.97
08/06/2018	ALBANY NY, 12212-5062	/ / 0.0000 09/11/2018	N N		0.00
Open			N		1,528.97

GL NUMBER	DESCRIPTION	AMOUNT
101-722-850.005	COMMUNICATIONS - CELL PHONES	51.87
101-722-850.005	COMMUNICATIONS - CELL PHONES	33.34
640-441-850.000	COMMUNICATIONS - TELEPHONES	53.30
641-441-850.000	COMMUNICATIONS - TELEPHONES	33.34
640-441-850.000	COMMUNICATIONS - TELEPHONES	333.30
590-536-804.000	CONTRACTUAL SERVICES	40.01
590-536-804.000	CONTRACTUAL SERVICES	40.01
590-536-804.000	CONTRACTUAL SERVICES	40.01
590-536-804.000	CONTRACTUAL SERVICES	302.60
590-536-804.000	CONTRACTUAL SERVICES	302.60
101-172-850.000	COMMUNICATIONS - TELEPHONES	53.30
101-276-850.005	COMMUNICATIONS - CELL PHONES	53.30
591-564-850.000	COMMUNICATIONS - TELEPHONES	45.33
101-228-850.005	COMMUNICATIONS - CELL PHONES	53.30
590-564-850.000	COMMUNICATIONS - TELEPHONES	43.34
641-441-850.000	COMMUNICATIONS - TELEPHONES	50.02
		1,528.97

VERIZON WI 80831	VERIZON WIRELESS P O BOX 15062	08/06/2018 9813488375 09/11/2018	GEN N	CELLULAR COMMUNICATIONS	598.92
08/06/2018	ALBANY NY, 12212-5062	/ / 0.0000 09/11/2018	N N		0.00
Open			N		598.92

GL NUMBER	DESCRIPTION	AMOUNT
101-301-850.000	COMMUNICATIONS - TELEPHONES	598.92

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		

VERIZON WI	VERIZON WIRELESS	08/06/2018	9813488376	GEN	CELLULAR COMMUNICATIONS	
80830	P O BOX 15062	09/11/2018		N		386.11
08/06/2018	ALBANY NY, 12212-5062	/ /	0.0000	N		0.00
		09/11/2018		N		386.11

Open

GL NUMBER	DESCRIPTION	AMOUNT
641-441-850.000	COMMUNICATIONS - TELEPHONES	386.11

VENDOR TOTAL: 2,514.00

VSP	VSP	08/31/2018	SEPT 2018	GEN	SEPT 2018 ACTIVE	
80717		09/11/2018		N		977.84
	P.O. BOX 742788					
08/17/2018	LOS ANGELES CA, 90074-2788	/ /	0.0000	N		0.00
		09/05/2018		N		977.84

PD CK# 89422 09/04/2018

GL NUMBER	DESCRIPTION	AMOUNT
101-000-081.000	DF OTHER GOVERNMENT UNITS	39.12
101-290-714.000	EMPLOYEE MEDICAL INSURANCE	938.72

977.84

VSP	VSP	08/31/2018	SEPT 2018	GEN	SEPT 2018 RETIREES	
80718		09/11/2018		N		206.42
	P.O. BOX 742788					
08/17/2018	LOS ANGELES CA, 90074-2788	/ /	0.0000	N		0.00
		09/05/2018		N		206.42

PD CK# 89422 09/04/2018

GL NUMBER	DESCRIPTION	AMOUNT
101-000-083.001	DF FORMER EMPLOYEE/HLTH INS	206.42

VENDOR TOTAL: 1,184.26

VWR INT	VWR INTERNATIONAL LLC	08/23/2018	8083448441	GEN	LAB SUPPLIES	
80824	P O BOX 640169	09/11/2018		N		62.21
08/23/2018	PITTSBURGH PA, 15264-0169	/ /	0.0000	N		0.00
		09/11/2018		N		62.21

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.003	LABORATORY SUPPLIES	62.21

VENDOR TOTAL: 62.21

WEISKOPF	WEISKOPF INDUSTRIES CORPORATION	08/31/2018	169792	GEN	LIME SCALE REMOVER/DECK BRUSH	
80714	P O BOX 24390	09/11/2018		N		165.59

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF HOWELL
 EXP CHECK RUN DATES 09/11/2018 - 09/11/2018
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: GEN
 A/P

User: Daus
 DB: Howell

Vendor Code	Vendor name	Post Date	Invoice	Bank	Invoice Description	Gross Amount
Ref #	Address	CK Run Date	PO	Hold		Discount
Invoice Date	City/State/Zip	Disc. Date	Disc. %	Sep CK		Net Amount
Invoice Notes		Due Date		1099		
08/02/2018	CLEVELAND OH, 44124	/ /	0.0000	N		0.00
		09/11/2018		N		165.59

Open

GL NUMBER	DESCRIPTION	AMOUNT
591-564-775.000	MAINTENANCE SUPPLIES	165.59

VENDOR TOTAL: 165.59

TOTAL - ALL VENDORS: 267,418.09

CITY OF HOWELL

APPLICATION FOR MEMBERSHIP ON CITY BOARD OR COMMISSION

RECEIVED

JAN 19 2017

CITY OF HOWELL

Deliver completed application to:

City Manager's Office
611 E. Grand River Ave.
Howell, Michigan 48843
Fax: 517-546-6030

Thank you for your interest in serving on a City of Howell board or commission. The Howell City Council requires that every member of a board or commission meet the following qualifications:

- Appointee is not in default to the City.
- Appointee is a registered elector of the City.

Name in Full: **Chelsea Anna Dantuma**

Home Address: **1508 Yorkshire Drive, Apt. 23 Howell, MI 48843** Phone:

Place of Employment: **N/A**

Title:

Business Address:

Business Phone () - Business Fax: () -

E-Mail Address:

Length of Residence in City: **3 years** Own or Rent: **Rent**

Are you a U.S. Citizen? Yes No

Educational Background:

Bachelor's of Science in Anthropology from Kennesaw State University in 2013 & Master's of Science in Historic Preservation from Eastern Michigan University in 2017

Occupational Background:

Michigan State Historic Preservation Office Jan 2017 - Dec 2017, Michigan Department of Transportation Oct 2015 - Dec 2016 & Henry Ford Estates Fair Lane 1915 July 2016 - Jan 2017

Community Activities:

Howell Opera House YouTube tour for the EMU Historic Preservation graduate program in February 2017. Winter 2015 volunteer for Cleary University Secunda Museum.

Board or Commission on which you are interested in serving:

1) **Howell Historical Commission** 2)

3)

4)

Additional information on experience, qualifications, etc.

Employed by the State of Michigan through the transportation department and state preservation office during my graduate degree. I have experience within state government, which includes processing historic state tax credit applications and national register applications.

Have you ever attended the Howell Citizens Academy?

Yes No If yes, date attended:

Please comment briefly on why you wish to serve on a particular board or commission. Be specific as to your goals and ideas about how you wish to contribute to the work of the board or commission:

I am a post-graduate professional just starting out in my career. I would love to be able to have the opportunity to serve on a committee. I am a passionate, hard-working individual who is personable and creative. I love to meet new people and networking is important.

Are you, your spouse, or an immediate family member related to any City Official or Department Head? Yes No If yes, please explain below.

Do you, your spouse, or an immediate family member currently have a business relationship with the City of Howell? Yes No If yes, please explain below.

Have you ever been convicted of a crime, excluding misdemeanors and summary offenses, which has not been annulled or expunged or sealed by the Court?

Yes No If yes, please explain below.

References:

Name: **Ron Staley** Relationship to you: **Friend**

Telephone: **(517) 749-9553**

Name: **Brian Conway** Relationship to you: **Former Employer**

Telephone: **(517)373-1630**

I consent to the release of information concerning my ability and fitness for the position to which I seek appointment by my employer(s), school(s), law enforcement agencies, and other individuals and organizations, subject to any restrictions, which I have included, to the City of Howell Office of the City Manager.

Chelsea A. Dantuma
Email: mrsdantuma1@gmail.com
P: (770) 598-7818

EXPERIENCE

MICHIGAN STATE HISTORIC PRESERVATION OFFICE

January 2017 – December 2017

Graduate Assistant – State Historic Tax Credit & National Register applications

HOME OF CLARA & HENRY FORD 1915 FAIR LANE

July 2016 – January 2017

Research Assistant – Material culture, PastPerfect software

MICHIGAN DEPARTMENT OF TRANSPORTATION

September 2015 – December 2016

Student Contractor – Historic site reviewing

MICHIGAN STATE CAPITOL BUILDING

October 2015 – September 2016

Tour Guide

THE HENRY FORD MUSEUM

July 2014 – August 2015

Historical Presenter

GWINNETT ENVIRONMENTAL AND HERITAGE CENTER

August 2013-August 2014

Exhibit Support, Educator – McDaniel Farm & Canning Collection Curator

WESTSIDE CULTURAL ARTS CENTER

August 2013- August 2014

Art Gallery & Event Planning Assistant

FERNBANK NATURAL HISTORY MUSEUM

August 2011 – May 2012

Museum Collections Assistant – artifact cataloging

LEADERSHIP EXPERIENCE

Director of Preservation Eastern, Eastern Michigan University

Treasurer of Lambda Alpha National Collegiate Honors Society, Kennesaw State University

EDUCATION

M.S. Eastern Michigan University - Historic Preservation
Museum Studies (3.95 GPA)

B.S. Kennesaw State University - Anthropology
Lambda Alpha Honors Society (3.50 GPA)

FIELD EXPERIENCE

- Governor Charles M. Croswell House - Artifact cataloging
- Environmental Anthropology Field Techniques - Northern Georgia native plant recordation & cataloging
- Archaeological Field Techniques - Early Native American site excavation & cataloging
- Camp Lawton Archaeology Project - Civil War site excavation

HONORS & AWARDS

- Recipient of the Misia Leonard Scholarship from the Preservation Trades Network
- Recipient of the Historical Memorials Society in Detroit Scholarship
- Recipient of the Marshall S. McLennan Fund
- Recipient of the Michigan Historic Preservation Network Scholarship

PRESENTATIONS & PUBLICATIONS

- *The Seat of Life: The American Home Toilet*. Eastern Michigan University Graduate Research Conference & the Post & Lintel Newsletter for the Historic Preservation Program.
- *Wayne Historical Museum Collections Policy*. Selected as the official policy of the WHM in Wayne, MI. Policy drafted as part of the Eastern Michigan University Historic Preservation Graduate Program.
- *The League of German Girls, Beyond Rosie: Women in WWII (Women in Propaganda)*. Lesson Plan Presentations for the Kennesaw State University Museum of History and Holocaust Education.
- *Behind the Scenes: The Social and Professional Relationships between the Medical staff and the IOM Technician*. Poster Presentation at the Undergraduate Scholar of Research and Creative Activity at Kennesaw State University.