

Regular Meeting of the Howell City Council
Monday, December 4, 2017
Howell City Council Chambers – Lower Level
611 E. Grand River
Howell, Michigan 48843
517-546-3502

1. CALL TO ORDER

The regular meeting of the Howell City Council was called to order by Mayor Nick Proctor at 7:00 p.m.

Council Members Present: Robert Ellis, Jan Lobur, Steven Manor, Michael Mulvahill, Andrew Yost and Mayor Nick Proctor.

Council Member Absent: Scott Niblock.

Also Present: City Manager Shea Charles, City Attorney Dennis Perkins and City Clerk Jane Cartwright.

Others in Attendance: Police Chief George Basar, DPS Director Erv Suida, Finance Director/Treasurer Catherine Stanislawski, Community Development Director Tim Schmitt, IT Director Mike Pitera, DPW Operations Manager Mike Luce, Project Technician Matt Davis, Parks & Cemetery Supervisor Jason McClanahan, Assessor Joey Lentine, Recreation Director Tim Church, Kyle Tokan, A. Currie, Rachele Evers.

2. PLEDGE OF ALLEGIANCE

3. APPROVED MINUTES

MOTION by Ellis, SUPPORT by Mulvahill, “To approve the minutes of the regular meeting of the City Council held November 20, 2017.” MOTION CARRIED (6-0).

MOTION by Ellis, SUPPORT by Lobur, “To approve the minutes of the executive session held November 20, 2017.” MOTION CARRIED (6-0).

4. CITIZENS’ COMMENTS

- None.

5. REPORTS – COUNCIL MEMBERS SERVING ON COMMISSIONS

- Member Ellis reported on the Howell Area Parks & Recreation Authority meeting held November 21, 2017. The Rec the Halls event at the HIVE is scheduled for December 9th; the 2018 budget was approved; the change in light fixtures to LED was approved; the workers compensation audit was completed and staff is expecting a refund due to the misclassification of day camp

employees; discussed issues related to the transition of Directors; and held an Executive Session to conduct the annual performance review for outgoing Director Paul Rogers. Member Ellis also reported that Paul Rogers will work as a part time consultant on special assignments such as 501C3 status and grants.

- Member Manor reported on the presentation given by MDOT's Regional Planner at the Livingston County Brown Bag Lunch event. The US-23 Flex Route rules were reviewed and it was noted that speed limits posted are suggestions based on the traffic conditions; they are not legally enforceable. It was also reported that MDOT has scheduled the resurfacing of Grand River for 2019.
- Member Manor reported on the SEMCOG executive committee meeting. Heard a report from the Transportation Coordinating Council; adopted additional policy statements relating to water resources; reviewed the extensive report on the economic and demographic outlook for southeast Michigan. Also attended a committee meeting on demographic projections for Livingston County noting that the older population will grow substantially; manufacturing jobs will decline; and there is a need for affordable housing.

6. **COUNCIL CORRESPONDENCE**

- None.

7. **APPROVED – RESOLUTION NO. 17-28, WAIVE PENALTY FOR LATE FILING OF PROPERTY TRANSFER AFFIDAVIT**

MOTION by Lobur, SUPPORT by Ellis, "To adopt Resolution No. 17-28 to waive the penalty for late filing of property transfer affidavits." City Manager Charles indicated this action codifies the City's practice; Staff estimates that at least 95% of residents file property transfer affidavits on time. City Attorney Perkins stated failure to file property transfer affidavits is a misdemeanor. MOTION CARRIED (6-0).

8. **APPROVED – WATER TREATMENT PLANT (SCADA) SOFTWARE UPDATE**

MOTION by Ellis, SUPPORT by Mulvahill, "To approve the contract with Commerce Controls Incorporated of Novi Michigan for the installation and programming of the SCADA computers at the Water Treatment Plant for an amount not to exceed \$10,933." MOTION CARRIED (6-0).

9. **APPROVED – LIME/SLUDGE REMOVAL CONTRACT FOR WATER TREATMENT PLANT**

MOTION by Ellis, SUPPORT by Mulvahill, "To authorize a five-year extension to the current contract with Pro Lime Services at the cubic yard costs submitted starting with year one costs of \$17.02." DPS Director Suida explained the pricing compared to the current contract and noted the reduction in fuel cost. MOTION CARRIED (6-0).

10. APPROVED – WELLHEAD PROTECTION GRANT

MOTION by Ellis, SUPPORT by Mulvahill, “To authorize staff to accept the Wellhead Protection Grant Assistance for the amount of \$6,175 for the work plan as submitted.” DPS Director Suida stated the grant will focus on updates to the plan, public education, and strengthening ordinances protecting the water supply. A wellhead protection program has been in place for 15 years and the City teams with MHOG on this effort. MOTION CARRIED (6-0).

11. AWARDED BID/PURCHASE – RECREATION CENTER FLOORING

MOTION by Ellis, SUPPORT by Lobur, “To award the Paul Bennett Flooring Contract 17-DPW-3 to Dynamic Sports Construction, Inc. for an amount not to exceed \$36,967.” City Manager Charles explained the project grew from 2,800 to 4,080 square feet to cover all tiled flooring areas. The new flooring is expected to have a 25-year life span. Council noted this as an example of delayed infrastructure projects due to reduced revenues as a result of problems with municipal financing. MOTION CARRIED (6-0).

12. APPROVED PAYMENT OF BILLS

MOTION by Ellis, SUPPORT by Mulvahill, “To approve the payment of bills ending December 4, 2017 in the amount of \$615,579.76 and payroll to cover the period ending December 9, 2017.” Mayor Proctor questioned Dawda Mann and Johnson Rosati. MOTION CARRIED (6-0).

13. CITY MANAGER’S REPORT

- Congratulated the Chamber and City staff on a successful Fantasy of Lights Parade. DPW also had a float entry and won the Cobb Hall award.
- The Budget Work Session is scheduled for December 11, 2017 at 6:00 p.m. in the second floor conference room.
- The legislature is considering new Lead and Copper Rules for small water systems.
- Bills have been introduced in the House and Senate addressing pension and post retirement employment benefits (OPEB). The Unions are adamantly opposed and MML has concerns with portions of the bills.

14. OLD BUSINESS

- Member Mulvahill expressed concern with the delivery of Green Sheet newspapers.
- Mayor Proctor reported that Member Ellis joined him in a visit to the second grade classes at Northwest Elementary. Member Lobur suggested the purchase of City of Howell pencils or bookmarks to hand out at school presentations.
- Mayor Proctor stated Consumers Energy is switching out meters in the City.
- Mayor Proctor questioned the status of the Morrie Coles memorial. Member Manor reported Bernice Coles has granted permission and Tom Richardson is obtaining quotes for the bronze plaque. DPW has a boulder that can be used to mount the memorial plaque.

15. NEW BUSINESS

- MOTION by Mulvahill, SUPPORT by Ellis, “To excuse Member Niblock from the December 4, 2017 meeting, reason stated.” MOTION CARRIED (6-0).

16. ADJOURN

MOTION by Manor, SUPPORT by Mulvahill, “To adjourn the regular meeting of the City Council at 7:45 p.m.” MOTION CARRIED (6-0).

Nick Proctor, Mayor

Jane Cartwright, City Clerk