

Regular Meeting of the Howell City Council
Monday, October 9, 2017
Howell City Council Chambers – Lower Level
611 E. Grand River
Howell, Michigan 48843
517-546-3502

The regular meeting of the Howell City Council was called to order by Mayor Nick Proctor at 7:00 p.m.

Council Members Present: Robert Ellis, Jeff Hansen, Jan Lobur, Scott Niblock, Michael Mulvahill, Steven Manor and Mayor Nick Proctor.

Also Present: City Manager Shea Charles and City Clerk Jane Cartwright.

Others in Attendance: Police Chief George Basar, Finance Director/Treasurer Catherine Stanislawski, DPW Operations Manager Mike Luce, Project Technician Matt Davis, Parks & Cemetery Supervisor Jason McClanahan, Assessor Joey Lentine, WWTP Operations Manager Mike Spitler, Andrew Yost, Jeannette Ambrose, Tim Church, Jeanne Clum, Lori Remenar, Caron Davis, Tom Stone.

2. PLEDGE OF ALLEGIANCE

3. APPROVED MINUTES

MOTION by Niblock, SUPPORT by Ellis, “To approve the minutes of the regular meeting of the City Council held September 25, 2017 as amended.” Member Ellis requested the following change: page 2, item 5, 2nd paragraph, 6th line, change “American Bloom” to “America in Bloom”. MOTION CARRIED (7-0).

4. CITIZENS’ COMMENTS

- Jeanne Clum, Livingston County United Way, expressed her appreciation to the City Council for their partnership in the Day of Caring. Five hundred volunteers and community leaders attended the picnic at Howell City Park after working to assist 82 seniors stay in their homes. Mayor Proctor also mentioned the Tour De Livingston sponsored by the Rotary Club held October 8th to benefit United Way programs. Ms. Clum reported on this community event consisting of 550 registered riders with 100% of the proceeds directly helping Livingston County residents in need of assistance.

5. REPORTS – COUNCIL MEMBERS SERVING ON COMMISSIONS

- Mayor Proctor commended the DDA/Main Street for the successful Food Truck Rally held September 30th and also reported their involvement in the Connecting Entrepreneurial Communities Conference held October 4 & 5, 2017. Richard Lim, DDA Board Member, presented the 2016/2017 annual report. In Summary 15 new businesses opened, 37 new jobs were created, over

\$4.8 million in private & public investments, and 4,600 volunteer hours were reported.

6. COUNCIL CORRESPONDENCE

- None.

7. PUBLIC HEARING – SIDEWALK ASSESSMENT ROLL #17-23

Mayor Proctor opened the public hearing at 7:08 p.m. Project Technician Davis reviewed the 2017 program including three separate areas; new sidewalk on N. National, repair/replacements of defective sidewalks at various locations, and N. Michigan from the railroad to M-59. Bids came in significantly lower and the assessment roll has been revised to reflect the lower as bid prices.

The floor was opened for public comment. Lori Remenar, 815 Isbell, stated that the large tree in front of her house has caused the sidewalk to heave and it has already been repaired once. She doesn't want the sidewalk re-routed into her yard and requested the tree be removed so this doesn't happen again. Staff will take a look at it and consult with the arborist. Tom Stone, 610 Maple, expressed concern with the large tree by the sidewalk and noted the swale between the sidewalk and the road has never filled in. In 2008 he paid for the replacement of five sections of sidewalk and doesn't feel the sidewalk needs replaced. Staff will meet with Mr. Stone and evaluate the situation.

Mayor Proctor closed the public hearing at 7:23 p.m.

8. APPROVED – RESOLUTION NO. 17-24 CONFIRMING SIDEWALK ASSESSMENT ROLL #17-23, 2017 REPAIR & REPLACEMENT PROGRAM

MOTION by Manor, SUPPORT by Hansen, "To adopt Resolution No. 17-24 Confirming the Repair & Replacement Sidewalk Assessment Roll #17-23 subject to staff review of the situations presented at the public hearing (refer to Item 7)." MOTION CARRIED (7-0).

9. APPROVED – ORDINANCE NO. 912, REZONING FROM R-1 TO SMD, HOWELL SOFT CLOTH

MOTION by Lobur, SUPPORT by Ellis, "To adopt Ordinance No. 912, a request from Howell Soft Cloth Car Wash Inc. to rezone the property at 117 Pulford (Parcel ID# 4717-01-102-046) from R-1, Single-Family Residential, to SMD, South Michigan District." MOTION CARRIED (7-0).

10. DISCUSSED – PARKING TICKET RATE STRUCTURE

Mayor Proctor referenced the illegal parking situation during Balloon Festival resulting in a \$10.00 ticket. The regional comparison shows the City of Howell parking fines are not out of line with Brighton, Chelsea and South Lyon. City Manager Charles indicated the City does not experience many parking problems during events. There has been a greater demand for parking in the S. Michigan,

Walnut/Sibley corridor and if a comprehensive parking study is performed, he suggested that overall parking strategies in downtown be included. Council noted the purpose of the parking fines was to ensure compliance with parking regulations not to make money; they would also like to wait until there is more demand for downtown parking spaces before launching a full study. Mayor Proctor stated he feels \$5.00 is not enough to deter people from violating parking regulations however was willing to postpone the issue at this time. Council requested information on the number of repeat offenders when this issue is brought back for discussion in the future.

11. AWARDED BIDS/PURCHASES:

A. Neighborhood Sidewalk Program, Mattioli Concrete, \$65,124.86. MOTION by Ellis, SUPPORT by Lobur, "To award the 2017 Neighborhood Sidewalk Contract 17-DPW-1 to Mattioli Concrete of Fenton Michigan, for the unit prices as submitted for an estimated cost of \$65,124.86." MOTION CARRIED (7-0).

B. Lakeview Cemetery Columbarium Cement, Roughneck Cement Company, \$15,000. MOTION by Manor, SUPPORT by Ellis, "To approve the installation of a stamped concrete patio and footings in the new columbarium site from Roughneck Cement Company for an amount not to exceed \$15,000." MOTION CARRIED (7-0).

12. APPROVED PAYMENT OF BILLS

MOTION by Ellis, SUPPORT by Lobur, "To approve the payment of bills ending October 9, 2017 in the amount of \$682,415.29 and payroll to cover the period ending October 14, 2017." MOTION CARRIED (7-0).

13. CITY MANAGER'S REPORT

- Will be attending the International City Manager's Conference therefore will not be able to attend the October 23, 2017 Council meeting.
- Reported the community lost an amazing leader; Morrie Coles passed away last week. Mayor Proctor & Mayor Pro Tem Manor echoed his comments noting Mr. Cole's service on the City Council and stated he was always supportive of the City.
- Community Development Director Schmitt is the proud father of a baby girl; he will be out of the office for a couple weeks.
- Reported that DDA Director Edgerly is presenting at the MML International Place Making Conference commending her efforts in this role.
- There are two bills making their way through the Legislature; Short Term Rentals would usurp local control by prohibiting regulations on short-term home rentals; and the creation of Private Police Forces that would allow the establishment of private for-profit agencies with minimal requirements for officers, employed by a private company instead of the community.

14. OLD BUSINESS:

- Mayor Proctor requested the status of the Gregory/Crane street project. Project Technician Davis reported the utilities have been installed and they are starting the paving preparation. The add on work at the Library also started today and they should be paving on Wednesday.
- Mayor Proctor requested a report on the follow up monitoring on the east wall at City Hall. City Manager Charles reported there have been two follow up measurements taken with no further movement. An additional measurement is scheduled for this fall however it appears the work performed has stabilized the wall.
- Mayor Proctor also requested a report on the City Hall HVAC balancing project. City Manager Charles reported they were making some final adjustments to the system this week.

15. NEW BUSINESS

- Mayor Proctor questioned if it was too early to start looking at dates for the next budget work session. City Manager Charles stated he will send out a doodle calendar this week.

16. ADJOURN

MOTION by Hansen, SUPPORT by Ellis, “To adjourn the regular meeting of the City Council at 7:52 p.m.” MOTION CARRIED (7-0).

 Nick Proctor, Mayor

 Jane Cartwright, City Clerk