

**CITY OF HOWELL
BUILDING DEMOLITION REQUIREMENTS**

A demolition permit shall be obtained from the Building Department prior to demolishing a building within the City of Howell. Demolition contractor shall be licensed and insured. This permit does not relieve contractor from obtaining other permits which may be required by other governing authorities.

Note: There will be a ninety (90) day waiting period upon application for demolition for any building determined or designated as historically contributing or significant. If a building is determined to not be historically contributing or significant, a demolition permit will be issued within a period of ten (10) days from the date of application.

1. Contact Miss Dig at 1-800-482-7171 for utility location and staking prior to commencing demolition.
2. Contact all applicable utility companies to arrange for disconnection of services to building (i.e. gas, electric, phone, cable, etc.). Utility companies must provide written verification of utility service being retired.
3. Provide a Written Request to the attention of the Howell City DPS for disconnection of the water service in conjunction with filing of Demo permit application.
Please note: It is necessary to arrange for a **Final** meter reading and meter removal. Please contact the utility billing clerk at 546-3500.
4. The sanitary sewer service must be disconnected outside of foundation and be capped-off. This work must be inspected by a representative of the Department of Public Works. Contact them at 546-7510 to arrange for this inspection. A minimum of 48 hours notice must be given before work is commenced.
5. Abandoned water and sewer services, locations, sizes and depths shall be recorded for future use. A copy of this field recording shall be provided to the City Engineer for record keeping. Individual septic systems, if applicable, shall be abandoned. Private water wells shall be abandoned in accordance with the Livingston County Health Department regulations.
6. Once demolition has commenced, precaution shall be taken to ensure that all demolition activities remain within property boundaries. All debris, fill, etc. shall not encroach upon the City right-of-way or neighboring properties. If road closure is necessary, contact the D.P.W. for more information. Any damage to public facilities as a result of demolition work shall be replaced to City specifications.

(OVER)

If property irons are encountered, and require their removal during demolition

activities, contact the City Engineering Department for recording of locations. Monuments shall be protected. If disturbed, they shall be replaced by a registered land surveyor.

7. If demolition and the removal of building debris cannot be completed in one day, the perimeter of the site and/or demolition area shall be barricaded with brightly identifying "caution" tape or approved equivalent. Excavations shall be barricaded with fencing to prevent entry. Additional precautions shall be taken to safeguard the demolition area by removing any potential hazards on-site prior to leaving the site unguarded.

Note: All construction debris, including foundation and slabs, shall be removed from site and taken to a licensed facility.

8. Basement and/or crawlspace excavations shall be backfilled with clean fill. Where future paving or buildings are proposed over excavated areas, clean granular fill shall be utilized. Fill material shall be compacted in maximum twenty-four inch (24") lifts.

Soil shall be stabilized upon completion of work (i.e. seed and mulching or other types of soil erosion controls).

Note: Contact the Building Department at 546-3861 upon completion to schedule a Final Inspection.