



CITY OF HOWELL

REQUEST FOR REVIEW

611 E. Grand River Ave.

Howell, MI 48843

(517) 546-3861

FAX: (517) 546-6030

Date _____ Permit # _____

Location of Property _____

City Charter, Ordinance Chapter, Section and Paragraph you are petitioning under (ARTICLE 7 SIGNS)

Body(s) to be Addressed Zoning Board of Appeals Planning Commission

PROPERTY OWNER INFORMATION

Name _____ Phone (____) _____

Address _____ City _____ State _____ Zip _____

Property Owner's Signature giving consent to petition

Signature _____ Date _____

LAND USE

Nature of Petition Site Plan Appeal Rezoning P.U.D. Sign Approval Other _____

Zoning Present Proposed

Corner Lot Yes No Lot Size width _____ depth _____ sq. footage _____

Property Setbacks front _____ rear _____ right side _____ left side _____

Barrier Free Yes No Number of Off-Street Parking Spaces _____ Handicap Spaces _____

PROJECT NARRATIVE

State your case, be specific. If you desire a type of special consideration or special use, so state. If additional space is needed, attach as EXHIBIT A.

Attach the following documentation with your request:

- Legal Description of the Property (EXHIBIT A-1)
 Architect/Engineering Drawing (EXHIBIT A-2)
 Location Map (EXHIBIT A-3)

Continued on back.

NON-USE/DIMENSIONAL VARIANCE REQUEST NARRATIVE

Section 12.04(e) of the Zoning Ordinance requires that the applicant present evidence to show that if the Zoning Ordinance is strictly applied, practical difficulties will result to the applicant. Please provide a narrative and evidence concerning how all four (4) of these practical difficulties apply to your property. The Board of Zoning Appeals may not grant a variance unless it determines that each of the following circumstances exist. If additional space is needed, attach as EXHIBIT B.

- 1. That the restrictions of the Zoning Ordinance would unreasonably prevent the owner from using the property for a permitted purpose.
- 2. That the variance would do substantial justice to the applicant as well as to other property owners in the district and a lesser relaxation than that requested would not give substantial relief to the owner of the property or be more consistent with justice to other property owners.
- 3. That the plight of the landowner is due to the unique circumstances of the property.
- 4. That the alleged hardship has not been created by any person presently having an interest in the property.

Attach the following documentation with your request:

- Survey of Property depicting the use/dimensional request (EXHIBIT B-1)
- Construction Drawing(s) of Proposed Structure, if applicable (EXHIBIT B-2)

APPLICANT INFORMATION

Name _____

Phone (_____) _____ Cell (_____) _____ Email _____

Address _____ City _____ State _____ Zip _____

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized to make this application as his/her authorized agent, and we agree to conform to all laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.

Section 23a of the State Construction code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring a circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Signature of Applicant _____ Date _____

Please Print _____ Title _____

LIVINGSTON COUNTY & STATE OF MICHIGAN PERMITS & INSPECTIONS

Local governmental agency to complete this section.

Inspection	Required?	Approved	Date	Number	By
_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____	_____	_____

Appeal is hereby:

- GRANTED
- REFUSED for the following reason(s):

Approval Signature _____

Title _____ Date _____