

Regular Meeting of the Howell City Council
Monday, September 26, 2016
Howell City Council Chambers – Lower Level
611 E. Grand River
Howell, Michigan 48843
517-546-3502

1. The regular meeting of the Howell City Council was called to order by Mayor Nick Proctor at 7:00 p.m.

Council Members Present: Robert Ellis, Jeff Hansen, Jan Lobur, Michael Mulvahill, and Mayor Nick Proctor.

Council Members Absent: Scott Niblock, Steven Manor.

Also Present: City Manager Shea Charles, City Attorney Dennis Perkins, and City Clerk Jane Cartwright.

Others in Attendance: Police Chief George Basar, Finance Director/Treasurer Catherine Stanislawski, DPS Director Erv Suida, Community Development Director Tim Schmitt, WWTP Operations Manager Mike Spitler, Assessor Joey Lentine, Alex Smith, Caron Davis.

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVED MINUTES**

MOTION by Mulvahill, SUPPORT by Lobur, “To approve the minutes of the September 7, 2016 Work Session.” MOTION CARRIED (5-0). MOTION by Mulvahill, SUPPORT by Hansen, “To approve the minutes of the regular meeting of the City Council held September 12, 2016.” MOTION CARRIED (5-0).

4. **CITIZENS’ COMMENTS**

- None.

5. **REPORTS – COUNCIL MEMBERS SERVING ON COMMISSIONS**

- Member Lobur reported on September 21, 2016 Planning Commission meeting. Discussed the new regulations related to medical marijuana which go into effect in 90 days; approved a plan extension for 1450 McPherson Park Dr., a lot split/combination on Lakeside Dr., and the site plan to build a front porch at 940 W. Grand River (HL2 District). The Howell Teen Center is moving to the former Holkin’s site on Clinton; they will operate on a 3 year lease with an opt out provision if the property is sold. A special meeting will be held September 28, 2016 to consider parking reconfiguration for the Thai Summit expansion.

- Member Ellis reported that the Howell Area Parks & Recreation Authority meeting was postponed until September 27, 2016.
- Mayor Proctor reported on the September 21, 2016 Howell Area Fire Authority meeting. The FEMA grant application was denied to purchase air packs; the annual audit went well; and the open house is scheduled for October 16, 2016 from 1:00 – 4:00 p.m.

6. **COUNCIL CORRESPONDENCE**

- None.

7. **APPROVED – CIVIC EVENT APPLICATION, LEGEND OF SLEEPY HOWELL, OCTOBER 22, 2016**

MOTION by Ellis, SUPPORT by Lobur, “To approve the civic event application submitted by Howell Area Parks & Recreation Authority for Legend of Sleepy Howell scheduled for October 22, 2016 contingent upon approval from the Michigan Department of Transportation for the closure of Grand River.” MOTION CARRIED (5-0).

8. **APPROVED – NOTICE OF INTENT RESOLUTION NO. 16-21, CAPITAL IMPROVEMENT BONDS, PARKING LOT #2**

MOTION by Hansen, SUPPORT by Ellis, “To adopt the Notice of Intent Resolution No. 16-21, Capital Improvement Bonds for \$300,000.” City Manager Charles stated Council authorized the Parking Lot #2 project to proceed and based on the bid awarded, the total cost for the two parking lot projects will exceed the bond limit. Miller Canfield has advised that the City can increase the limit to cover the additional cost of \$300,000. The annual debt service for the total project will be approximately \$160,000, \$15,000 per year for the additional \$300,000. Member Lobur expressed concern that the City did not receive a competitive bid for the project. MOTION CARRIED (4-1). Member Lobur opposed.

9. **DISCUSSED – ENGINEERING SERVICES PROPOSAL, 2017 ROAD PROGRAM**

Mayor Proctor questioned the absence of wing curbing in the design. DPS Director Suida noted this would be the appropriate time to consider design alternatives. Staff can look at the streets with the engineers and get an estimated cost to add curbing for Council’s consideration. Historically the design for residential streets has not included curbs due to factors such as grading, water run off, storm water system, and cost. After further discussion, Council concurred to postpone action until the October 10th meeting to allow staff to provide a cost estimate on the wing curb option.

10. **AWARDED BID/PURCHASE – 2017 CITY CALENDAR, FIRST IMPRESSION PRINTING, \$5,299.34**

Council discussed the price variance between the bids with a preference to support businesses that choose to operate within the City. Council also reviewed

the local preference policy and expressed interest in modification to increase the percentage. MOTION by Hansen, SUPPORT by Ellis, "To award the bid for the 2017 City Calendar to First Impression Printing in the amount of \$5,299.34 for typesetting, design, printing, and post office distribution." MOTION CARRIED (5-0).

11. APPROVED PAYMENT OF BILLS

MOTION by Hansen, SUPPORT by Ellis, "To approve payment of bills ending September 26, 2016 in the amount of \$537,718.76 and payroll to cover the period ending October 1, 2016." Member Lobur questioned Muns Directional Boring. MOTION CARRIED (5-0).

12. CITY MANAGER'S REPORT

- Two offers were received on the Highland Howell property; \$2.5 million and \$3 million. Both offers have a lengthy due diligence process. Staff will continue to work through the process and may be ready to present to Council in October for consideration.
- The WWTP study to treat Pepsi's discharge has been completed. Even with the high cost associated with modification to the plant, Pepsi is still interested in pursuing the change. The study will be included in the Friday packet. The Drain Commission is also interested in the WWTP for a Septage Receiving Station.
- Reconstruction of Parking Lot #2 will begin tomorrow.
- Staff has been reviewing new legislation signed by the Governor regarding Medical Marihuana.
- The 2016 audit report is completed and will be presented at the October 10, 2016 meeting.
- Staff has been in conversations with owners of a potential Brew Pub downtown however the water service in the area is very poor. A plan will be presented at the October 10, 2016 meeting to upgrade the water service.

13. OLD BUSINESS

- None.

14. NEW BUSINESS

- MOTION by Hansen, SUPPORT by Ellis, "To excuse member Scott Niblock from the September 26, 2016 meeting due to business travel, and member Steve Manor due to personal travel." MOTION CARRIED (5-0).

16. ADJOURN

MOTION by Hansen, SUPPORT by Lobur, "To adjourn the regular meeting of the City Council at 7:44 p.m." MOTION CARRIED (5-0).

Nick Proctor, Mayor

Jane Cartwright, City Clerk