

Regular Meeting of the Howell City Council
Monday January 25, 2016
Howell City Council Chambers – Lower Level
611 E. Grand River
Howell, Michigan 48843
517-546-3502

1. The regular meeting of the Howell City Council was called to order by Mayor Pro-Tem Steven Manor at 7:00 p.m.

Council Members Present: Robert Ellis, Jeff Hansen, Jan Lobur, Michael Mulvahill, Scott Niblock, and Mayor Pro-Tem Steven Manor.

Council Member Absent: Mayor Nick Proctor

Also Present: Police Chief George Basar and City Clerk Jane Cartwright.

Others in Attendance: Finance Director/Treasurer Catherine Stanislawski, Deputy Police Chief Scott Mannor, DPS Director Erv Suida, Community Development Director Tim Schmitt, IT Director Mike Pitera, DPW Superintendent Marcel Goch, Kate Litwin, Alex Smith, J. Pearce, Susie Hill.

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVED MINUTES:**

MOTION by Ellis, SUPPORT by Lobur, “To approve the minutes of the regular meeting of the City Council held January 11, 2016.” MOTION CARRIED (6-0).

MOTION by Ellis, SUPPORT by Hansen, “To approve the minutes of the executive session held January 11, 2016.” MOTION CARRIED (6-0).

MOTION by Ellis, SUPPORT by Hansen, “To approve the minutes of the January 14, 2016 Work Session.” MOTION CARRIED (6-0).

4. **CITIZENS’ COMMENTS**

- None.

5. **REPORTS – COUNCIL MEMBERS SERVING ON COMMISSIONS**

- Member Ellis reported on the Howell Area Parks & Recreation Authority meeting held January 12, 2016. Discussed various personnel policies regarding health care benefits, cell phones, and paid time off. Also reviewed the initial draft of the ballot proposal and financial statements for the short fiscal year (July 1 – December 31, 2015), and conducted the Director’s evaluation in closed session. The board is still looking for citizens to serve on the millage committee.

- Member Lobur reported on the Planning Commission meeting held January 20, 2016. Approved special land use permits for the sign at 2 Fogs Pub and medical office use at the McPherson Mansion Carriage House. A public hearing will be held at the February 17, 2016 meeting regarding the Sober Living Facility at 313 & 315 Chestnut. It was also noted that staff will likely present a request for extension on the Medical Marijuana Moratorium in February.

6. **COUNCIL CORRESPONDENCE**

- None.

7. **APPROVED – MCPHERSON PARK DR. ENGINEERING SERVICES PROPOSAL**

MOTION by Lobur, SUPPORT by Hansen, “To approve HRC’s January 6, 2016 engineering services proposal for McPherson Park Dr. for an amount not to exceed \$48,000.” Discussion followed on improvements to the railroad crossing and contingency funds required by MDOT Standards. MOTION CARRIED (6-0).

8. **APPROVED – RESOLUTION NO. 16-02, BUDGET AMENDMENTS**

MOTION by Hansen, SUPPORT by Ellis, “To adopt Resolution No. 16-02, Budget Amendments.” Finance Director Stanislawski explained that the majority of amendments consist of personnel changes, and also noted that there could be substantial savings in the area of winter maintenance however no changes are requested at this time. MOTION CARRIED (6-0).

9. **INTRODUCED – RESOLUTION NO. 16-03, RUBBISH RATE**

Member Hansen introduced Resolution No. 16-03, Rubbish Rate. Susie Hill, 822 Spring, expressed concern with the size of the garbage cart and also noted that although she is an avid recycler, she does not want the recycle cart due to space limitations (she has already called Advanced Disposal for options). Ms. Hill also questioned if the garbage millage would be reduced since residents would be charged \$4.00/month. Mayor Pro-Tem Manor indicated the millage rate would not be reduced at this time. DPS Director Suida explained the City is moving to an enhanced service that includes recycle carts with lids and the disposal of one bulky item per week; the service eliminates the need to purchase \$5.00 bulky item stickers and garbage bags. The enhanced service must be consistent throughout the City.

10. **APPROVED PAYMENT OF BILLS**

MOTION by Hansen, SUPPORT by Ellis, “To approve payment of bills ending January 25, 2016 in the amount of \$548,760.98 and payroll to cover the period ending February 6, 2016.” MOTION CARRIED (6-0).

11. CITY MANAGER'S REPORT

- Acting City Manager George Basar reported that City Manager Charles would be returning tomorrow.

12. OLD BUSINESS

- None.

13. NEW BUSINESS

- MOTION by Mulvahill, SUPPORT by Hansen, "To excuse Mayor Proctor from the January 25, 2016 meeting due to City business travel." MOTION CARRIED (6-0).

14. EXECUTIVE SESSION – PENDING LITIGATION

7:24 p.m. MOTION by Hansen, SUPPORT by Lobur, "To adjourn to executive session to discuss pending litigation with a roll call vote." Hansen – yes, Mulvahill – yes, Niblock – yes, Ellis – yes, Lobur – yes, Manor – yes. MOTION CARRIED (6-0).

7:43 p.m. MOTION by Hansen, SUPPORT by Ellis, "To reconvene the regular meeting." MOTION CARRIED (6-0).

15. ADJOURN

MOTION by Hansen, SUPPORT by Ellis, "To adjourn the regular meeting of the City Council at 7:43 p.m." MOTION CARRIED (6-0).

Nick Proctor, Mayor

Jane Cartwright, City Clerk